

**NOTICE INVITING QUOTATION (NIQ)**

Sealed Quotations are invited by the office of the Managing Director, Kannur International Airport Limited, Kannur International Airport (P O), PIN – 670 708, Mattannur for the work of “Upkeep & Maintenance of existing landscaped area within the Kannur International airport boundary including deployment of required manpower, fertilizers, pesticides etc. as decided by Engineer-in-charge and as directed as per the terms and conditions.”

Cost of the Document: Rs 1,500/-

EMD : Rs 25,000/-

The interested parties may collect the prescribed Quotation forms from **26/08/25 to 08/09/25 (Working days)** during 10 AM to 6 PM , from the office of DGM, Engineering, Kannur International Airport Limited, Kannur International Airport (P O), PIN- 670708 or can be downloaded from our website [www.kannurairport.aero](http://www.kannurairport.aero) under Tenders and Notifications .

1. Quotation shall be submitted on or before **09/09/25** up to **3.30 PM** to the office of the DGM , Engineering, Kannur International Airport Limited, Kannur Airport (P O), PIN- 670 708
2. The Quotations will be opened on **09/09/25** at **4.00PM**.

**Scope of work:** Maintenance of all existing landscaped areas within the airport boundary (Also refer Annexure C) including following areas.

- Approach road sides & median
  - RA- 1 to RA 2 – 3510 SQM
  - RA 2 to RA3 - 2258 SQM
  - RA 2 to RA-5 – 2589 SQM
  - Carpark entry /Exit Road sides & median - 228 SQM-
- Four RoundABOUTS (RA 1,2,3 & 5)-4704 SQM
- Theyyam Chain area -3194 SQM
- Lawn area in-between Theyyam Chain & arrival Road - 1102 SQM
- Behind Carpark south side hand rail - 110SQM
- Basement entry road (Both sides)- 108SQM
- Integrated Cargo building, Commercial building & ATC yards -708 SQM
- Planter boxes (both side) in flyover & in steps to carpark -268SQM
- Flag mast area in Car parking -1137SQM
- Islands near canteen block – 828 SQM
- Mig 27 nearby area-136 SQM
- Arrival road from RA 3 to Terminal (Both sides)- 285 SQM

The total landscape maintenance area marked in the layout attached as Annexure D & the total maintenance area is divided as eight segments as attached Annexure G

**Eligibility Criteria**

1. The bidder must have successfully completed any similar work of minimum value of

Rs10 lakhs in a single tender/quotation with a reputable firm during last 5 (Five) years preceding last date of month of bid submission. (Similar work means landscaping work, landscaping maintenance work etc.)

### **GENERAL TERMS AND CONDITIONS**

The sealed cover containing quotation in two envelopes (Envelop-1 shall contain the Unconditional acceptance letter, Experience Certificate, Tender Fee and EMD and Envelop 2 shall contain financial bid and signed NIQ document) duly filled in all aspects and superscribed as “Upkeep & Maintenance of existing landscaped areas within the Kannur international airport boundary including deployment of required manpower, fertilizers, pesticides etc. as decided by Engineer In Charge and as directed as per the terms and conditions.” shall be submitted to the Office of the DGM- Engineering, Kannur International Airport Limited, Kannur International Airport (P O) , Pin - 670 708. The envelope number shall be written on each envelope.

1. Cost of document and EMD shall be submitted as a demand draft for Rs 1,500/- and Rs 25,000/- respectively drawn from a nationalized or scheduled bank but not from Co-operative or Gramin bank in favor of “Kannur International Airport Limited” payable at Mattanur. If the successful bidder failed to start the work or withdraw their offer, the EMD shall be forfeited.
2. The EMD of the unsuccessful bidders shall be returned after the award of work. The EMD of the successful bidder shall be retained by Kannur Airport which will be adjusted in Security Deposit.
3. The last date of submission of quotation is at 1530 hrs on 09/09/2025. The bid shall be opened on the same day at 1600 hrs.
4. The intending bidder shall visit the site and make himself thoroughly acquainted with the site condition, nature and requirement of works, equipment required for the work, nature of labor required, access and storage of materials and removal of wastes etc. The bidder should quote taking into account the entire site conditions including traffic restrictions for movement inside the airport, transport etc. for proper execution of work. The bidder will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition.
5. The contractor shall study the Schedule of Quantities and shall be deemed to have full knowledge of the work before quoting.
6. For any clarification/site inspection, DGM (Engineering) may be contacted.
7. The rate shall be quoted both in figures and words. If a discrepancy is found between the rates in figures and in words, then the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and words tally, but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In the event no rate has been quoted for any item(s) leaving space both in figure(s) word(s), and amount blank, it will be presumed that the contractor has included the cost of this /these items in other items and rate of such item will be considered as zero and work will be executed accordingly

8. The rate(s) must be quoted in decimal coinage. Amounts must be quoted in full rupees by ignoring fifty paisa and considering more than fifty paisa as rupee one.
9. The quoted amount shall be exclusive of GST, but inclusive of all other charges including transportation. GST shall be reimbursed after producing GST invoice, subject to applicability.
10. Unconditional acceptance letter is attached as Annexure- A which is to be signed and submitted along with the quotation
11. Schedule of Quantities is attached as Annexure-B
12. KIAL reserves the right to accept or reject any or all application without assigning any reasons. KIAL also reserves the right to call off tender process at any stage without assigning any reason.
13. The contractor shall ensure the safety requirements laid down by the local Authority and/or the National building code. The contractor shall be responsible and he should indemnify Kannur International Airport for all injury/death to the workmen, person, animals, things or any other damage to the surrounding properties which may arise from the operations, carelessness, accident or neglect of himself or any of his workmen.
14. Terms of Payment:
  - Payment for landscaping maintenance will be released every month, after statutory deductions.
  - Security deposit of 10% of the total bill amount will be deducted from the bill and same shall be released after six months from the date of completion of the work without any interest
  - Earnest money submitted by the successful bidder shall be adjusted in the security deposit.
15. Documents to be submitted along with the Quotation
  - Cost of document, EMD and Acceptance letter in Envelope-1
  - Documentary proof (Xerox copy) of PAN card and GST registration in Envelope-1
  - Work order copy and Completion Certificate copy of similar work in Envelope - 1.
  - NIQ document duly sealed and signed in Envelop-1
  - Financial bid (Annexure B) in Envelop – 2.
  - Envelope-1 shall be super scribed as Envelope-1 & Envelope-2 shall be super scribed as Envelope -2. These envelopes together shall be enclosed in another envelope & it shall be super scribed as “Upkeep & Maintenance of existing landscaped areas within the Kannur International Airport boundary including deployment of required manpower, fertilizers, pesticides etc”
16. Stipulated start of work will be reckoned from the day after date of issue of award letter.
17. The quotation Accepting Authority shall be the Managing Director, KIAL
18. The Contract Agreement shall be executed on a Non-Judicial Stamp Paper of value Rs.500/-(Rupees Five Hundred only) and the cost of the stamp paper shall be borne by the successful bidder.

19. The successful tenderer/Contractor, on acceptance of his quotation by the Accepting Authority, shall, within 10 days from the stipulated date of start of work, sign the Contract consisting of NIQ, all documents including drawing if any, forming the Quotation as issued at the time of invitation of quotation and acceptance thereof together with any correspondence leading thereto.
20. If there are varying or conflicting provisions made in any one document forming the part of the contract, the accepting Authority shall be the deciding Authority with regard to the intention of the document and his decision shall be final and binding on the Contractor.
21. For any dispute arising out of this Agreement/Contract, only the Court in Kannur shall have jurisdiction to entertain such disputes.
22. The bidder has to do detailed study about the requirement and methodology /technology required for completion of the work.
23. Duration of the contract is one year from the start of work & can be extended for another one year with the mutually agreed terms and condition, depending on the satisfactory performance during the last year.
24. KIAL reserve the right to terminate the contract fully / partially by giving 30days notice in writing to the contractor.
25. Water can be taken from existing water supply line, but the flexible pipe wherever required to be provided by the contractor & also should be arrange necessary vehicle with water tanker for watering.
26. Rate shall be quoted as per **Annexure B** of this Quotation.
27. The parties should submit the quotation preferably in their letter head mentioning the name, status /designation of the signatory, full address with Telephone No./Mobile No. Envelopes shall be sealed and signed with name and address of the contractor superscribed as Maintenance of existing landscaped within the Kannur International Airport boundary including deployment of required manpower, fertilizers, pesticides etc”
28. The quotation will be valid for a period of three months from the date of opening.
29. Tender fee shall be Rs 1,500/- and EMD shall be Rs 25,000/-
30. The Quotation will be opened on: 09/09/2025 at 1600Hrs

Managing Director

To be attached in Envelope -1

**UNCONDITIONAL ACCEPTANCE LETTER**

To  
Managing Director  
Kannur International Airport Limited,  
Mattannur  
Pin - 670 708

Sub: Acceptance of KIAL's quotation conditions.

I/ we are in receipt of the quotation documents for the work "Upkeep & Maintenance of existing landscaped areas within the Kannur International Airport boundary including deployment of required manpower, fertilizers, pesticides etc all the required manpower, fertilizers, pesticides etc. as decided by Engineer in Charge at Kannur International Airport"

We hereby unconditionally accept the terms and conditions of KIAL mentioned in NIQ entirely. Any conditions submitted by us stands automatically withdrawn.

Yours faithfully

(Name and Signature of the bidder)

**Annexure B**

**Name of work:** Upkeep & Maintenance of existing landscaped areas within the Kannur International Airport boundary including deployment of required manpower, fertilizers, pesticides etc all the required manpower, fertilizers, pesticides etc. as decided by Engineer in Charge.

**\*GST shall be extra.**

<b>SCHEDULE OF QUANTITIES</b>					
<b>SI No</b>	<b>Item description</b>	<b>UOM</b>	<b>Qty</b>	<b>Rate (Rs)</b>	<b>Amount (Rs)</b>
1	Upkeep & Maintenance of all existing landscaped area provided within the airport boundary like Both sides & median of all Approach roads, Roundabouts & road islands , ATC Buildings, new cargo building, , Island on both sides of step leading to arrival from Carpark , landscaped area around the Mig flight, flyover planter boxes etc including daily watering, removal of weeds, maintaining the plants healthy, cutting the plants to proper shape and applying manure & pesticides as per the standard practice.	Month	12		
2	Provision of vehicle with 2000L water tanker (2 Nos) with Necessary Pump, Flexible hose and connectors including fuel charge for watering all the landscaped area as detailed in the tender document.	Month	6		
<b>Total Amount in Rupees</b>					
<b>Total Amount in Words</b>					

**Scope of work**

The scope of work includes but not be limited to the following

1. Maintaining & upkeep the entire landscaped area within the airport boundary including all plants /trees / shrubs/ hedges etc. in good & healthy conditions.
2. Planting of additional plants, (wherever required at any location inside the airport boundary). The cost of the plants will be borne by KIAL.
3. Deploy sufficient number of labours in the areas mentioned in Annexure -G (**Total 13 labours / day - Minimum**) & during peak seasons such as monsoon and spring when plant growth accelerates due to climatic conditions, the contractor shall provide additional manpower as required to maintain the landscape in optimal condition.
4. The Contractor shall arrange sufficient tools & equipment for each area maintenance like
  - Ride-on Lawn Mowers – For large turf areas
  - Push Lawn Mowers – For smaller or tighter spaces
  - Brush Cutters / String Trimmers – For trimming edges and overgrowth
  - Hedge Trimmers – Electric or petrol-powered for shaping hedges
  - Leaf Blowers / Vacuums – For clearing leaves and debris
  - Chainsaws – For tree pruning and removal
  - Pole Pruners – Extendable tools for high branches etc.
5. Contractor shall also clear and maintain a strip of land measuring 1 meter in width located immediately behind the landscaped zone along both sides of the approach roads
6. Providing necessary consumables like manure, soil, fertilizer, pesticides.
7. Replace the dried & diseased plants regularly.
8. Existing Irrigation system monitoring, repairs, seasonal adjustments
9. The Contractor may set-up Nursery to make additional plants for replacement.
10. Watering of plants by using the existing water supply of KIAL or by arranging necessary arrangements like water tanker.
11. Contractor shall arrange water tanker of 2000litre capacity (2 Nos Min.) during summer season for watering.
  - Daily 2 times (early morning & evening) in summer season
12. Cutting & removing of dead branches of the trees in the carpark flag mast area.
13. Regular cleaning of paths lawns, and beds.
14. Any damage occurs to the existing structures like irrigation systems, kerbs, poles, cabins due to negligence, improper working methods, or use of unsuitable equipment, the contractor shall be fully responsible for the repair or replacement of the affected structures at their own cost.

15. The contractor shall be responsible for obtaining all necessary permissions, clearances, and approvals from the concerned departments prior to commencement of work if required.
16. Removal of weeds and dispose the same at designated location.
17. Daily Photographic documentation should be submitted to Engineer in charge before and after the work.
18. Contractor should be provided the labors attendance register of the corresponding period (Format attached as Annexure –E) & need to be submitted along with the monthly bill.
19. Contractor should be updating the work log register daily each locations (as per annexure G) , which needs to be submitted along with the monthly bill (Format attached as Annexure -F)
20. The Contractor shall take all necessary precautions to prevent or eradicate any outbreak of disease or insect attack.
21. To protect the plants from diseases the contractor shall provide periodic spraying of selected fungicides and pesticides.
22. If required, the agency shall bring the horticulture expert to the site for taking expert opinion (Minimum Two times in a year)
23. The agency shall ensure minimum wages and other statutory compliance for the workers engaged.
24. Payments to the contractor shall be made strictly on a monthly basis, subject to submission of verified bills and satisfactory completion of work as certified by the supervising authority.
25. The whole landscaped area must be free from weeds always and workers to be engaged accordingly.
26. Pesticides if required can be used but only eco-friendly material only to be used.
27. Penalty shall be imposed in case the following deficiency are noticed.
  - Delay in work of any complaints or emergency tasks
  - Plants are grown without proper pruning
  - Weeds are grown up above the plants
  - The health of the plants is seen unsatisfactory and growth is affected
  - Plants got dried up.
  - The waste materials and removed weeds and leaves not disposed properly
  - The replacements of plants not done within 3 days of written instruction.
  - Delay in daily work schedule documentations.

In each of the above lapse Rs 300/Days shall be levied as penalty.

- For the lapse in deploying sufficient manpower, Minimum wages as per statutory will be deducted from the monthly bill for each manpower / day.





[illegible]

[illegible]

## **Annexure G**

The entire landscaped area within the airport boundary divided as 8 segments as follows

- |            |  |
|------------|--|
| Location 1 | From RA 01 to RA 02 & Round about 01& surrounding area (Min. 2 labours/day)          |
| Location 2 | From RA 02 to RA 03 & Round about 02 & Basement Road (Min. 2 labours/day)            |
| Location 3 | From RA 02 to RA 05 & Round about 05 (Min. 2 labours/day)                            |
| Location 4 | Planter boxes at flyover, Arrival Road sides & RA 3(Min. 2 labours/day)              |
| Location 5 | ICB, ATC, Cargo yards, Commercial building yard. (Min. 1 labour/day)                 |
| Location 6 | Theyyam Chain & nearby lawn area (Min. 2 labours/day)                                |
| Location 7 | Canteen side islands, Step side planter boxes (Min. 1 labour/day)                    |
| Location 8 | Flag mast area, Mig area, carpark entry/ exit road& handrail side(Min. 1 labour/day) |