

NOTICE INVITING e-TENDER

Item rate e-tenders are invited by Managing Director through e-Procurement (e-Tender) on behalf of Kannur International Airport Limited (KIAL) registered office, Parvathy TC 36/1, Chacka, NH Bypass Thiruvananthapuram 695024, Kerala, India on behalf of KIAL board from Original Equipment Manufacturers (OEMs) or specialized agencies who have executed similar nature of work as detailed below:

1.	Name of Work	Supply, Installation, Testing and Commissioning (SITC) Of Internal Way Finding & External LED Fascia Signages including comprehensive maintenance contract at Terminal Building & ATS Complex of Kannur Airport	
2.	Tender Number		
3.	Estimate Amount	Rs. 1.75 Cr. (Approx)	
4.	Earnest Money Deposit (EMD)	Rs.50,000/-	
5.	Tender Submission Fee	Rs.5,000/- + VAT 5% extra= Rs. 5,250/-	
6.	Period of completion	180 days	
7.	Document download sale	Start Date: 03/12/2016	End Date: 26/12/2016 1300 Hrs
8.	Clarification	Start Date: 03/12/2016	End Date: 13/12/2016
9.	Bid Submission	Start Date: 03/12/2016 1730 Hrs	End Date: 26/12/2016 1400 Hrs
10.	Technical Bid Opening Date	29/12/2016 at 1400Hrs	
11.	Financial Bid Opening Date	Will be notified after the Technical bid opening process	
12.	Form of Contract	Item rate	

Signature & Seal of Tenderer

Kannur International Airport Limited

CIN: U63033KL2009SGC025103

Registered Office: "Parvathy", T.C.36/1, Chacka, NH Bypass, Thiruvananthapuram- 695 024. Phone: +91 471 2508668/70,

Fax: +91 471 2508669 E-mail: managingdirector@kannurairport.in www.kannurairport.in

Town Office: Town Office, Maruthai Road, Mattannur, Kannur- 670702, Ph: 0490 2474463 Fax: 0490 2474464

Eligibility Criteria

1. The bidders shall be qualified only if they have commenced and completed works during last Seven (7) years ending 31.08.2016 as given below:
 - (i) The Bidder shall have commenced and completed one similar work (**as defined below**) of value not less than Rs. 140 Lakhs in a single contract as Prime Contractor during the last seven years prior to 31.03.2016.
(Phase/part completion of work in contract shall not be considered)
Or
The Bidder shall have commenced and completed two similar works (**as defined below**) of value not less than Rs. 105 Lakhs in a single contract as Prime Contractor during the last seven years prior to 31.03.2016.
(Phase/part completion of work in contract shall not be considered)
Or
The Bidder shall have commenced and completed three similar works (**as defined below**) of value not less than Rs.70 Lakhs in a single contract as Prime Contractor during the last seven years prior to 31.03.2016.
(Phase/part completion of work in contract shall not be considered)

Similar works means: Way finding and External Fascia Signages works for airports, hotels of 5 star and above, corporate offices of MNC or similar etc. The work shall not be for providing any bought out items as the major scope.

Note: Firm showing work experience certificate from non-Govt/non-PSU should submit tax deduction at source certificate in support of their claim for having experience of stipulated work value.

2. The Bidder should be a Profit making firm for the last 3 years and should have an average annual turnover in the tune of Rs.1.75 Crore during the last three financial years. Audited Profit and Loss Statement and Balance Sheet have to be submitted for the last three financial year.
3. The Bidder should have a VAT Registration Certificate, Excise Registration Certificate and also produce a copy of PAN Card etc.
4. In case of joint venture companies, if they have executed similar nature of work in the same JV name during the past seven years and meet the above eligibility criteria, they are also eligible. But consortium of companies will not be eligible.

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5. KIAL reserves the right to accept or reject any or all applications without assigning any reasons.
6. If at any stage any information / documents submitted by the applicant is found to be false the agency shall be liable for debarment from tendering in KIAL, apart from any other appropriate or legal action.

Tender document can be downloaded and submitted online through e-Procurement portal www.etenders.kerala.gov.in as per the guidelines, terms and conditions etc. stated in the tender document.

MANAGING DIRECTOR

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GENERAL GUIDELINES OF E-PROCUREMENT (GGE)

This tender is an e-Tender and is being published online for the above work. This tender is invited in **3 cover system** from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e-procurement portal.

The tender timeline is available in the critical date section of this tender published in www.etenders.kerala.gov.in

A) **Online Bidder registration process:**

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. The office of Controller of Certifying Authorities (CCA), issues Certificate only to Certifying Authorities. CA issue Digital Signature Certificate to end-user. Bidders can approach any one of the seven CAs for getting Digital Signature Certificate. The website addresses are given below:

www.safescrypt.com, www.nic.in, www.idrbtca.org.in, www.tcs-ca.tcs.co.in,
www.ncodesolutions.com, www.e-Mudhra.com

Subsequently, bidders have to register (one time process) on the website www.etenders.kerala.gov.in for participating in this tender. For any type of assistance, bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471-2577088, 2577188, 2577388 or 0484-2336006, 2332262 – through

email: etendershelp@kerala.gov.in with a copy to etenderenquiry@kannurairport.in for assistance in this regard.

B) **Online Tender Process:**

The tender process shall consist of the following stages:

- i. **Downloading of tender document:** Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.
- i. **Pre-bid meeting:** The bidders only may be called for a meeting if required prior to the bid submission.

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- ii. **Publishing of Corrigendum:** All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.
- iii. **Bid submission:** Bidders have to submit their bids along with supporting documents to support their eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.
- iv. **Opening of Technical Bid and Bidder short-listing:** The technical bids will be opened, evaluated and shortlisted as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids shortlisted by this process will be taken up for opening the financial bid.
- v. **Opening of Financial Bids:** Bids of the technically qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

C. DOCUMENTS COMPRISING BID:

(i). The First Stage (Cover 1- Fee cover):

- a) Compliance statement duly filled confirming the online submission of the Tender Fee and Earnest Money Deposit (EMD) by the tenderer.
- b) Acceptance letter as per Annexure-1
- c) Annexure 22

(ii). The Second Stage (Cover 2- Prequalification cum Technical Bid Document):

The Tenderer shall submit the Pre-Bid Qualification documents including completion certificates for qualifying works and Technical Bid-Qualification documents Compliance statement duly filled in, along with the scanned copies of completion certificates, work orders, financial statements and other relevant documents.

- a) Annexure 16 - Bank Account Details
- b) Annexure 18 - Undertaking for Not been Blacklisted
- c) Annexure 19 - Affidavit
- d) Annexure 20 - Power of Attorney for Signing Tender Documents
- e) Annexure 21 - Documentary proof for similar nature of qualifying works
- f) Annexure 26 & 27 - Certificate of Undertaking
- g) Annexure 28 - Financial Capability
- h) Annexure 29 – Pre & Technical bid qualification documents: Compliance

(iii). The Third Stage (Cover 3- Financial Bid):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: The blank price bid should be downloaded and saved on bidder's computer

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without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website. The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

Fixed price: Prices quoted by the Bidder shall be fixed during the bidder's performance of the contract and not subject to variation on any account. A bid submitted with an adjustable/ variable price quotation will be treated as non - responsive and rejected.

D) Tender Fees and Earnest Money Deposit (EMD)

The Bidder shall pay, a tender document fees of Rs. 5,000/- +VAT 5% and Earnest Money Deposit or Bid Security of Rs.50,000/-. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of EMD

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

State Bank of Travancore (SBT) Internet Banking: If a bidder has a SBT internet banking account, then, during the online bid submission process, bidder shall select SBT option and then select Internet banking option. The e-Procurement system will re-direct the bidder to SBT's internet banking page where he can enter his internet banking credentials and transfer the tender fee and EMD amount.

- i. **National Electronic Fund Transfer (NEFT)/Real Time Gross Settlement (RTGS):** If a bidder holds bank account in a different bank, then, during the online bid submission process, bidder shall select NEFT/RTGS option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT/RTGS either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e-Procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT/RTGS payment otherwise payment would result in failure in e-Procurement system.
- Bidders are advised to exercise NEFT mode of payment option at least 48 hours and RTGS payment at least 24 hours prior to the last date and time of bid submission to avoid any payment issues.

NEFT/RTGS payment should done according to following guidelines:

- i. **Single transaction for remitting Tender document fee and EMD:** Bidder should ensure that tender document fees and EMD are remitted as one single transaction.

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- ii. **Account number as per Remittance Form only:** Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender.

Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT/RTGS remittance.

- iii. **Only NEFT/RTGS Remittance Allowed:** Account to Account transfers, State Bank Group Transfers (GRPT), Payments from NRE Accounts, SWIFT Transfers, IMPS or Cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT or RTGS (for above 2 lakhs payments as per RBI Guidelines) transaction only and specially instruct the banks not to convert the payment type to GRPT or any other payment mode.
- iv. **Amount as per Remittance form:** Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- v. **UTR Number:** Bidders should ensure that the remittance confirmation (UTR number) received after NEFT/RTGS transfer should be updated as it is, in the e-Procurement system for tracking the payment.
- vi. **One Remittance Form per Bidder and per Bid:** The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

E) SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their documents as per para C of section GGE under Section II online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD.

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For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click “Bidders Manual Kit” link on the home page.

It is necessary to click on “Freeze bid” link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process

Further details can be had from the General Conditions of Contract or Office of the Kannur International Airport Limited during working hours.

Sd/-
Managing Director

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