

## NOTICE OF THE 16<sup>TH</sup> ANNUAL GENERAL MEETING

NOTICE is hereby given that the 16<sup>th</sup> Annual General Meeting of the shareholders of Kannur International Airport Limited will be held at 5.00 p.m. on Friday, 19 September, 2025 through Video Conferencing (VC) / Other Audio Visual Means (OAVM) to transact the following business:

#### ORDINARY BUSINESS

- 1. To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended 31st March 2025, together with the Report of the Board of Directors and the Auditors thereon and the Audited Consolidated Financial Statements of the Company for the financial year ended 31st March 2025, together with the Report of the Auditors thereon.
- 2. To appoint a Director in place of Sri. Abdul Qadir Theruvath (DIN: 07633785), Director who retires by rotation and, being eligible, offers himself for reappointment.
- 3. To appoint a Director in place of Dr. Shamsheer V.P.(DIN: 02371712), Director who retires by rotation and, being eligible, offers himself for re-appointment.

#### SPECIAL BUSINESS

4. Appointment of Sri. Asok Kumar G, IAS (Retd.) (DIN: 02214967) as an Independent Director of the Company.

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an *Ordinary Resolution:* 

"RESOLVED THAT pursuant to the provisions of Sections 149, 150 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 [including any statutory modification(s) or re-enactment(s) thereof for the time being in force] (hereinafter referred to as the "Applicable Laws") and based on the recommendation of the Nomination and Remuneration Committee and approval of the Board of Directors, Sri. Asok Kumar G, IAS (Retd.) (DIN: 02214967) who meets the criteria of independence as provided under Section 149(6) of the Companies Act, 2013 and who was appointed as an Additional Director w.e.f 07 July 2025 qualifying as an Independent Director at the Board Meeting held on 23



June 2025 pursuant to provisions of Section 161(1) of the Act and who holds office up to the date of the ensuing Annual General Meeting and in respect of whom the Company has received a notice under Section 160 of the Act from a member signifying his candidature as the Independent Director, be and is hereby appointed as an Independent Director of the Company, to hold office for a term of 5 (five) consecutive years from the date of passing of this resolution and whose office shall not henceforth, be liable for retirement by rotation."

"RESOLVED FURTHER THAT the Board of Directors and/or Company Secretary of the Company be and are hereby jointly and/or severally authorised to do all such acts, deeds, matters and things as may be necessary, desirable or expedient to give effect to this resolution."

5. Appointment of Smt. Aruna Sundararajan, IAS (Retd.) (DIN: 03523267) as an Independent Director of the Company.

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an *Ordinary Resolution:* 

"RESOLVED THAT in accordance with the provisions of Sections 149, 150, and 152, read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013, and the Companies (Appointment and Qualification of Directors) Rules, 2014 [including any statutory modification(s) or re-enactment(s) thereof for the time being in force] (collectively referred to as the "Applicable Laws"), and upon the recommendation of the Nomination and Remuneration Committee and approval by the Board of Directors, Smt. Aruna Sundararajan, IAS (Retd.) (DIN: 03523267), who meets the criteria of independence as provided under Section 149(6) of the Companies Act, 2013 and who was appointed as an Additional Director w.e.f 07 July 2025 qualifying as an Independent Director at the Board Meeting held on 23 June 2025 pursuant to provisions of Section 161(1) of the Act and who holds office up to the date of the ensuing Annual General Meeting and in respect of whom the Company has received a notice under Section 160 of the Act from a member signifying her candidature as the Independent Director, be and is hereby appointed as an Independent Director of the Company, to hold office for a term of 5 (five) consecutive years from the date of passing of this resolution and whose office shall not henceforth, be liable for retirement by rotation."

"RESOLVED FURTHER THAT the Board of Directors and/or the Company Secretary be and are hereby authorised, jointly and/or severally, to undertake all acts, deeds, and steps necessary, proper or expedient to implement and give effect to this resolution."

6. Remuneration of Cost Auditor for the Financial Year 2025–26.



To consider and, if thought fit, to pass with or without modification, the following resolution as an *Ordinary Resolution*:

"RESOLVED THAT pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013 and Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the remuneration of M/s Sankara Kumar Associates, Cost Accountants, Trivandrum, appointed by the Board of Directors to conduct audit of cost records for the Financial Year 2025–26, be and is hereby ratified at Rs. 75,000/- plus applicable taxes and out-of-pocket expenses."

"RESOLVED FURTHER THAT M/s Sankara Kumar Associates, Cost Accountants be and is hereby authorized to prepare and file the cost audit report in the prescribed form with the Registrar of Companies for the Financial Year 2025–26, on a remuneration of Rs. 18,000/-inclusive of all taxes."

By order of the Board For Kannur International Airport Limited 2025

Place: Kannur

Date: 23 June

Sd/-Aby Eapen Company Secretary M. No. : A23807

#### Notes:

- 1. THE STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013 WITH RESPECT TO THE SPECIAL BUSINESS SET OUT IN THE NOTICE IS ANNEXED.
- 2. Ministry of Corporate Affairs has vide its General Circular No. 09/2024 on September 19, 2024 dated 19 September 2023, granted an extension to conduct the AGM through Video Conferencing (VC) or other audio visual means (OAVM) till 30 September 2025. In compliance with the provisions of the Companies Act, 2013 and MCA Circulars, the AGM of the Company is being held through VC/OAVM.
- 3. A member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of himself /herself and such proxy need not



be a member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, the physical attendance of members has been dispensed with. Accordingly, the facility for appointment of proxies by the members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this notice.

- 4. The notice of the AGM is being sent physically to the registered address of the shareholders and through electronic mode to those members whose email addresses are registered with the Company. Members may please note that the Notice will also be available on the Company's website (www.kannurairport.aero).
- 5. The register of members and share transfer books of the Company will remain closed from 13 September 2025 to 19 September 2025. both days inclusive.
- 6. The Board of Directors has appointed Sri. Abhilash Nedayalil Abraham, (FCS No. 10876 CP No. 14524), as the Scrutiniser to scrutinise the e-Voting process in a fair and transparent manner
- 7. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after the notice is send through e-mail and holding shares as of the cut-off date i.e 12 September 2025, may obtain the login ID and password by sending a request at <a href="evoting@nsdl.com">evoting@nsdl.com</a> or Issuer/RTA (irrespective of NSDL/CDSL account holders). However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on www.evoting.nsdl.com. In case of Individual Shareholders holding securities in demat mode who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date i.e 12 September 2025, may follow steps mentioned in the Notice of the AGM under "Access to NSDL/CDSL e-voting system".
- 8. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast 5 (five) working days prior to meeting, mentioning their name, demat account number/folio number, email id, mobile number at Company email id- cs@kannurairport.aero. The Shareholders who do not wish to speak during the AGM but have queries may send their queries in advance atleast 5 (fi ve) working days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at Company email id- cs@kannurairport.aero. These queries will be replied to by the Company suitably by email.
- 9. Since the AGM is being held through VC/OAVM, the Route map is not annexed to this Notice.
- 10. E-voting instructions are also forming part of this notice.



EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013

Item No.4 Appointment of Shri G. Asok Kumar (DIN: 02214967) as an Independent Director.

The Board of Directors of the Company, pursuant to the provisions of Section 161 of the Companies Act, 2013 and Articles of Association of the Company, had appointed Shri G. Asok Kumar, IAS (Retd.) as an Additional Director in the category of Independent Director, with effect from 7 July 2025.

In terms of the provisions of Section 161 of the Companies Act, 2013, Shri G. Asok Kumar shall hold office up to the date of the forthcoming Annual General Meeting. The Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a member proposing the candidature of Shri G. Asok Kumar for the office of Director. The Company has received from Shri G. Asok Kumar, (i) consent in writing to act as a Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014, (ii) intimation in Form DIR-8 in terms of the Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under the provisions of Sub-Section (2) of Section 164 of the Companies Act, 2013.

The Company has also received a declaration from Shri G. Asok Kumar confirming that he meets the criteria of independence as prescribed under sub-section (6) of Section 149 of the Companies Act, 2013. In the opinion of the Board, Shri G. Asok Kumar fulfils the conditions specified in the Act and the Rules made thereunder for appointment as an Independent Director and is independent of the management.

G. Asok Kumar, a 1991 batch IAS officer of the Telangana cadre, retired as Special Secretary and Director General of the National Mission for Clean Ganga (NMCG) on 29 February 2024. Under his leadership, the Namami Gange programme earned global recognition, being listed among the top ten "Eco-Restoration World Flagships" by a UNEP-FAO-led consortium at COP15 in Montreal. He launched transformative initiatives under the 'Arth Ganga' framework, focused on six pillars including natural farming, treated water reuse, livelihood generation, and tourism promotion. Mr. Kumar also introduced several institutional mechanisms such as the 4M model for District Ganga Committees, the River Cities Alliance, 'Ghat par Yoga', and the PRAYAG platform for real-time river monitoring, while significantly boosting sewage treatment capacity along the Ganga.

As Additional Secretary and Mission Director of the National Water Mission, he launched the flagship 'Catch the Rain' campaign in 2020, which was endorsed by the Hon'ble Prime



Minister and rolled out nationwide under the Jal Shakti Abhiyan. The campaign reached over 2.5 lakh Gram Panchayats, becoming one of the largest rainwater harvesting movements globally. He introduced highly popular public engagement initiatives such as "Water Talks," "Water Tech Talks," and "Catch the Rain: Dialogues with DMs," and instituted the first-ever National Water Mission Awards. Earlier, as ED (Projects) at NMCG, he managed implementation of projects worth Rs. 20,000 crore and organised large-scale outreach events like the 'Great Ganga Run' and the 'Ganga Amantran' rafting expedition. His earlier work in sanitation through the "Shubrata" programme in Nizamabad predated national missions and was lauded for its rapid, community-driven implementation.

Mr. G. Asok Kumar has also made notable contributions to the aviation sector. As part of his civil aviation portfolio, he played a key role in establishing the Aircraft Accident Investigation Bureau (AAIB), a critical institution for aviation safety in India. He was also involved in supporting the revival of struggling airlines, demonstrating his capacity to address complex regulatory and operational challenges in the aviation domain. In addition, his career spans achievements in urban infrastructure, education, and tribal development — including restoring water supply in Hyderabad after 24 years, leading massive afforestation and lake rejuvenation drives, starting English-medium residential schools across Telangana, and launching impactful community-led campaigns like 'BeBold' against HIV stigma. Recognised with the Jal Mitra Award and the inaugural TEX Award, Mr. Kumar is widely celebrated for his inclusive, environmentally conscious, and institution-building approach to public service.

The Board considers that the appointment of Shri G. Asok Kumar will bring considerable expertise and value to the Company and recommends the Ordinary Resolution set out at Item No. 4 for approval of the members. Upon his appointment, Shri G. Asok Kumar shall not be liable to retire by rotation.

All documents referred to in accompanying Notice and Statement pursuant to Section 102 of the Companies Act, 2013 shall be open for inspection at the Registered Office of the Company during the office hours on all working days upto the date of AGM.

None of the Directors and Key Managerial Personnel of the Company and their relatives, except Shri G. Asok Kumar, is concerned or interested, financially or otherwise, in the resolution set out at Item No.4.

Item No.5 Appointment of Smt. Aruna Sundararajan IAS (Retd.) (DIN: 03523267) as an Independent Director.

The Board of Directors of the Company had appointed Smt. Aruna Sundararajan IAS (Retd.) (DIN: 03523267) as an Additional Director in the category of Independent Director of the Company with effect from 7 July 2025.

In accordance with the provisions of Section 161 of the Companies Act, 2013, Smt. Aruna Sundararajan IAS (Retd.) shall hold office up to the date of the ensuing Annual General



Meeting. The Company has received a notice in writing from a Member under Section 160 of the Companies Act, 2013, proposing the candidature of Smt. Aruna Sundararajan for appointment as an Independent Director of the Company. The Company has received from Smt. Aruna Sundararajan, (i) consent in writing to act as a Director in Form DIR-2 pursuant to Rule 8 of the Companies (Appointment & Qualification of Directors) Rules, 2014, (ii) intimation in Form DIR-8 in terms of the Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that she is not disqualified under the provisions of Sub-Section (2) of Section 164 of the Companies Act, 2013.

Smt. Aruna Sundararajan has submitted a declaration confirming that she meets the criteria of independence as prescribed under sub-section (6) of Section 149 of the Companies Act, 2013. In the opinion of the Board, she fulfils the conditions specified in the Companies Act, 2013, and the Rules made thereunder for appointment as an Independent Director and is independent of the management.

Ms. Aruna Sundararajan, a 1982 batch IAS officer from the Kerala cadre, has had a distinguished career spanning over three decades across both Central and State Governments. She served as India's Telecom Secretary and Chairperson of the Telecom Commission, bringing her deep expertise in economic administration, investment promotion, and the IT/Telecom sectors. As Kerala's first IT Secretary in 1998, she played a pioneering role in shaping the state's digital ecosystem. Her flagship Akshaya project, initially launched in Malappuram, became the largest e-literacy initiative of its kind and laid the foundation for one of the world's biggest rural wireless networks. She also led the creation of major institutions and projects like IIITMK, InfoPark Kochi, and Smart City Kochi.

At the national and global levels, Ms. Sundararajan held several key positions, including CEO of the Common Services Centre (CSC) project and Country Head of the UN's Global E-Schools Initiative. Her work has earned her numerous accolades, including recognition by India Today and Forbes as one of India's top women professionals, and the USIBC Transformative Leadership Award in 2017 for her contribution to the Digital India mission and U.S.-India cooperation. Her legacy continues through her impactful leadership in digital transformation, governance, and public policy.

In the opinion of the Board, her knowledge, expertise, and long-standing public service experience in governance, technology, policy implementation, and digital initiatives will be of immense benefit to the Company.

The Board considers that the appointment of Smt. Aruna Sundararajan will bring considerable expertise and value to the Company and recommends the Ordinary Resolution set out at Item No. 5 for approval of the members. Upon his appointment, Shri G. Asok Kumar shall not be liable to retire by rotation.

All documents referred to in accompanying Notice and Statement pursuant to Section 102 of the Companies Act, 2013 shall be open for inspection at the Registered Office of the Company during the office hours on all working days upto the date of AGM.

None of the Directors, Key Managerial Personnel or their relatives, except Smt. Aruna



Sundararajan, are concerned or interested, financially or otherwise, in the resolution set out at Item No. 5.

### Item No. 6 Remuneration of Cost Auditor for the Financial Year 2025-26.

The Board of Directors of the Company had appointed M/s. Sankara Kumar & Associates, Cost Accountants, Trivandrum, as the Cost Auditor of the Company for the Financial Years 2020–21 to 2024–25, for conducting cost audit in respect of applicable products and services, at a remuneration of ₹75,000/- plus applicable taxes and out-of-pocket expenses per annum.

At its meeting held on 23rd June 2025, the Board of Directors considered and approved the continuation of M/s. Sankara Kumar & Associates as the Cost Auditor for the Financial Year 2025–26, on the same terms and conditions, i.e., remuneration of ₹75,000/- plus applicable taxes and out-of-pocket expenses for conducting the cost audit. Further, the Board also approved a remuneration of ₹18,000/- (inclusive of all taxes) for preparing and filing the Cost Audit Report in the prescribed e-forms with the Registrar of Companies (ROC), in accordance with the applicable statutory requirements.

Pursuant to the provisions of Section 148(3) of the Companies Act, 2013, read with Rule 14 of the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to the Cost Auditor as recommended by the Board of Directors is required to be ratified by the shareholders of the Company.

Accordingly, the Board recommends the Ordinary Resolution set out at Item No. 6 of the Notice for approval of the members.

All documents referred to in accompanying Notice and Statement pursuant to Section 102 of the Companies Act, 2013 shall be open for inspection at the Registered Office of the Company during the office hours on all working days upto the date of AGM.

None of the Directors or Key Managerial Personnel of the Company or their relatives are, in any way, concerned or interested, financially or otherwise, in the said resolution.

By order of the Board

Date: 23 June 2025 Place: Kannur

For Kannur International Airport Limited

Sd/-Aby Eapen Company Secretary M. No. : A23807



# DETAILS OF DIRECTORS SEEKING APPOINTMENT/REAPPOINTMENT AS PER THE REQUIREMENT OF SECRETARIAL STANDARDS -2

Name	Sri. Abdul	Dr. Shamsheer	Sri. Asok	Smt. Aruna
	Qadir	V.P.(DIN:	Kumar G, IAS	Sundararajan,
	Theruvath	02371712)	(Retd.) (DIN:	IAS (Retd.)
	(DIN:		02214967)	(DIN: 03523267)
	07633785)			
Age	81 Years	48 Years	61 Years	65 Years
Qualification	Post Graduate	MBBS, MD in	Indian	Indian
		Radiology	Administrative	Administrative
			Service	Service.
Experience	Abdul Qadir	Dr. Shamsheer	G. Asok Kumar,	Aruna
	Mohamed	Vayalil, a	a 1991 batch IAS	Sundararajan, a
	Theruvath,	radiologist turned	officer, brings	1982 batch IAS
	founder of	entrepreneur, has	extensive	officer, brings over
	Express	extensive	experience	three decades of
	Publishing &	experience as a	across water	high-impact
	Investment Ltd.	director, primarily	resources,	leadership across
	(est. 1978), has	in the healthcare	sanitation, civil	governance,
	been serving as	sector.	aviation, urban	telecom, IT,
	a Director of		infrastructure,	digital
	Kannur		education, and	transformation,
	International		tribal	and public policy,
	Airport Ltd.		development,	having served as
	since 2016,		having led	India's Telecom
	bringing over		nationally	Secretary and
	four decades of		acclaimed	Kerala's first IT
	entrepreneurial		initiatives like	Secretary, where
	and governance		Namami Gange	she pioneered
	experience.		and 'Catch the	initiatives like the
			Rain',	Akshaya project,
			established key	InfoPark Kochi,
			institutions	and the CSC
			such as the	scheme, while also
			Aircraft	earning global
			Accident	recognition for her



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			Investigation	contributions to
			Bureau, and	Digital India and
			earned global	technology-driven
			recognition for	public service.
			his inclusive	
			and	
			sustainability-	
			focused public	
			service.	
Terms and	Retiring	Retiring Director,	As per item No.	As per item No. 5
Conditions of	Director, being	being eligible offer	4	
appointment	eligible offer	himself for re-		
	himself for re-	appointment.		
	appointment.			
Remuneration	Nil	Nil	Nil	Nil
last drawn				
Date of first	08.09.2016	29.12.2015	23.06.2025	23.06.2025
appointment on				
Board				
Shareholding in	2,500,000	2,500,000	Nil	Nil
Company				
Relationship	Nil	Related to Sri M.	Nil	Nil
with other		A.		
Directors,		Yusuffali(Director,		
Manager and		KIAL)		
other Key				
Managerial				
Personnel				
Number of	2/3	1/3	NA	NA
Meetings of				
Board attended				
Other	Nil	1) VPS Health	Nil	1) L&T
Directorships		Care Private		Technology
1		Limited		Services
		2) Ganya		Limited.
		Realtors and		2) Info Edge
		Developers		(India)
		Private		Limited.
		Limited		3) Delhivery
		3) Liraz Builders		Limited
		and Property		4) Cochin
		Developers		International
		Developers		IIICIIIacional



		Private		Airport
		Limited		Limited
		4) Gavriella		5) Digivriddhi
		Builders and		Technologies
		Developers		Private
		Private		Limited
		Limited		
		5) VPS		
		Healthcare		
		Ventures		
		Private		
		Limited		
		6) Lakeshore		
		Hospital and		
		Research		
		Centre		
		Limited		
		7) Peekay		
		Speciality		
		Hospitals		
		Private		
		Limited		
Memberships /	Nil	Director	Nil	Director
Chairmanships	1111	1) VPS Health	1111	1) L&T
of Committees		Care Private		Technology
of other Boards		Limited		Services
of other boards		2) Ganya		Limited.
		Realtors and		2) Info Edge
		Developers		(India)
		Private		Limited.
		Limited		3) Delhivery
				Limited
		3) Liraz Builders		
		and Property		4) Cochin
		Developers		International
		Private		Airport
		Limited		Limited
		4) Gavriella		5) Digivriddhi
		Builders and		Technologies
		Developers		Private
		Private		Limited
		Limited		
		5) VPS		



Healthcare
Ventures
Private
Limited
6) Lakeshore
Hospital and
Research
Centre
Limited
7) Peekay
Speciality
Hospitals
Private
Limited

#### **VOTING THROUGH ELECTRONIC MEANS**

- 1. Pursuant to the General Circular No. 09/2024 dated 19 September 2024, issued by the Ministry of Corporate Affairs (MCA) and circular issued by SEBI vide circular no. SEBI/HO/CFD/CFDPoD-2/P/CIR/2024/133 dated October 3, 2024 ("SEBI Circular") and other applicable circulars and notifications issued (including any statutory modifications or re-enactment thereof for the time being in force and as amended from time to time, companies are allowed to hold AGM through Video Conferencing (VC) or other audio visual means (OAVM), without the physical presence of members at a common venue. In compliance with the said Circulars, AGM shall be conducted through VC/OAVM.
- 2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.
- 3. The Members can join the AGM in the VC/OAVM mode 30 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.



- 4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) the Secretarial Standard on General Meetings (SS-2) issued by the ICSI and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs from time to time the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as e-voting on the date of the AGM will be provided by NSDL.
- 6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <a href="https://www.kannurairport.aero">www.kannurairport.aero</a>. AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
- 7. AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular issued from time to time.

# THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on 16 September 2025 at 9:00 A.M. and ends on 18 September 2025 at 5:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. 12 September 2025, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being 12 September 2025.

### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

### Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

<u>Login method for Individual shareholders holding securities in demat mode is given</u> below:

Type of Login Method



shareholders		
Individual Shareholders holding securities in demat mode with NSDL.	1.	For OTP based login you can click on <a href="https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp">https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp</a> . You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
	2.	Existing IDeAS user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
	3.	If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> . Select "Register Online for IDeAS Portal" or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>
	4.	Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote



- e-Voting period or joining virtual meeting & voting during the meeting.
- 5. Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

### **NSDL** Mobile App is available on









Individual
Shareholders holding
securities in demat
mode with CDSL

- 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website www.cdslindia.com and click on login icon & New System Myeasi Tab and then user your existing my easi username & password.
- 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
- 3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="https://www.cdslindia.com">www.cdslindia.com</a> and click on login & New System Myeasi Tab and then click on registration option.
- 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on



	registered Mobile & Email as recorded in the Demat Account.  After successful authentication, user will be able to see the e- Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.
Individual Shareholders (holding securities in demat mode) login through their depository participants	You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

<u>Helpdesk for Individual Shareholders holding securities in demat mode for any technical</u> issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities	
in demat mode with NSDL	Members facing any technical issue in login can
	contact NSDL helpdesk by sending a request at
	evoting@nsdl.com or call at 022 - 4886 7000
Individual Shareholders holding securities	Members facing any technical issue in login can
in demat mode with CDSL	contact CDSL helpdesk by sending a request at
	helpdesk.evoting@cdslindia.com or contact at toll
	free no. 1800-21-09911



B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

  Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at
  - Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
- 4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12************ then your user ID is 12************************************
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open



- the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
- (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "<u>Forgot User Details/Password?</u>"(If you are holding shares in your demat account with NSDL or CDSL) option available on www.evoting.nsdl.com.
  - b) <u>Physical User Reset Password?</u>" (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="evoting@nsdl.com">evoting@nsdl.com</a> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

# Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

# How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- **6.** You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.



**7.** Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### General Guidelines for shareholders

- 1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to abislab2015@gmail.com with a copy marked to <a href="evoting@nsdl.com">evoting@nsdl.com</a>. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders toll manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on.: 022 4886 7000 or send a request to (Ms. Pallavi Mhatre) at <a href="evoting@nsdl.com">evoting@nsdl.com</a>

Process for those shareholders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1.In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to cs@kannurairport.aero.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to cs@kannurairport.aero If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholder/members may send a request to <a href="evoting@nsdl.com">evoting@nsdl.com</a> for procuring user id and password for e-voting by providing above mentioned documents.



4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

# THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- 2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.

# INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/ask questions during the AGM may register themselves as a speaker may send their request from their registered email address mentioning their name, demat account number/folio number, PAN,



mobile number at cs@kannurairport.aero from 10 September 2025 (9.00 a.m. IST) to 14 September 2025 (5.00 p.m. IST). Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.