

NIT No. KIAL/CPE-IC/156/2018-19

NOTICE INVITING E- TENDER

PLANNING AND EXECUTING THE EVENT MANAGEMENT
FOR INAUGURAL FUNCTION OF KANNUR INTERNATIONAL
AIRPORT



October 2018

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Kannur International Airport Limited
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I. OBJECTIVE

The Kannur International Airport is the second Greenfield airport setup in the Public Private Partnership (PPP) model in civil aviation infrastructure sector in Kerala. The State's prestigious Greenfield Airport project has come up close to Mattannur in Kannur district of Kerala State.

Kannur International Airport along with Government of Kerala is organizing the inauguration of the Airport on 09 December, 2018. For organizing and managing the event Kannur International Airport intends to appoint an event management agency. A lakh or more people are expected to attend the function.

The event will be witnessed by Union Ministers, Hon'ble Chief Minister, Hon'ble Ministers, MPs, MLAs, VIPs and Senior officers of both State and Central Government, state officials, journalist and reporters, general public, professional from industries etc. In order to successfully organize the event, it has been decided to involve the services of a professional & experienced Event Management Agency which will be selected through a competitive e-tendering bid process.

II. SCOPE OF WORK

The Company/Agency/Firm will be required to provide the complete Services in accordance with the detailed Scope of Work including planning and getting the plan approved by Kannur Airport, but not limited to the following critical areas:

- a. Agency is required to provide decorative hangar consisting of necessary side covering, enclosures, red synthetic carpet for VIP path at function location.
- b. Stage for the program shall be of size 80' x 60' (4800 sq ft) with height of 4 to 5 feet. The stage to be made up of wooden platform with steel supporting structure including, necessary steps and one side ramp (24' x 8') with hand rail at both sides of stage, decorative ceiling, side and back covers to the stage ,red carpet on platform and atleast 6 nos. teapoy with flower vase.
- c. Providing Maharaja chairs for VIPs and keeping in position at stage secured at their places with sufficient covering with suitable cloth all as per the direction of engineer-in-charge.
- d. Providing and keeping in position VIP chairs of plastic with cushion and tie back in the front row to be segregated and arranged accordingly

- e. Providing and keeping in position plastic moulded chairs (with arm) of preferably same colour inside the pandal for officials, land owners etc.
- f. Providing and keeping in position plastic moulded chairs (without arm) of preferably same colour inside the pandal for public.
- g. Flower arrangements for the front line of the stage platform with natural flowers.
- h. Provision of natural Bouquets for felicitation.
- i. Arranging program compere having knowledge in Malayalam, Hindi, English, Kannada etc. including preparation of script approved by Kannur Airport and a rehearsal to be performed before the function as per the directions of Engineer-in-charge
- j. Providing light and high quality sound arrangement with 30,000 watts sound system including sound mixer, cordless mike(4 nos.) podium mike(4 nos.), stand mike (4 nos.), lapel mike(2 nos.), LED PAR36 nos. for stage and dome, PAR64- 30 nos. for stage, serial lights- 1000 sets, metal halogen (100 nos.) etc. as per the directions of Engineer-in-charge.
- k. Providing and Fixing Unveiling plaque material(1no in 2 languages) (Malayalam & English) size 2.5ft x 4.5 ft. each made of brass, with engraved words for the text and fixing the same on unveiling platform of suitable size housing granite stones side by side. plaque decoration of unveiling platform with suitable cloth etc. as per the directions of Engineer-in-charge(Mounting shall be done with single stable wooden frame work with 1 foot (300 mm) pedestal at the bottom and drapery rod at the top for curtain movement. Curtain cloth shall be of velvet or silk satin in either Golden Yellow, Cherry Red or Navy Blue colour, It should be properly secured and hanged from drapery rod with arrangement for opening and closing manually with string or automatically by remote control, In case of remote control system, alternative mechanical arrangement is to be made as a standby system)
- l. Providing and fixing back drop using curved P3.9 or P3 quality LED Video wall of size 80' x 13'- 1 nos. as backdrop and 20' x 13'- 2 nos. as Side wall in both sides (matter will be given by Kannur Airport) with Operators, Processors, Laptops and 4' height raised platform for backdrop and side walls as per the directions of Engineer-in-charge.
- m. Providing Badges of required size and shape with logo, lettering etc as per the direction of Engineer-in-charge
 - i) High Quality for VIP.

- ii) Good quality for Officials.
- iii) Medium quality for Invitees / Volunteers.

- n. Providing mineral water 200 ml bottles for the Guests.
- o. Making video coverage using 6 numbers of HD cameras, minimum 3 hours (after necessary editing) and supplying soft copy in 10 nos. DVDs.
- p. Making digital album and photographs in 10 nos. DVDs using 4 Professional cameras with skilled photographer for the function day.
- q. Providing & placing in position podium for addressing the gathering with front branding of Kannur Airport logo.
- r. Arranging combu, vadya, Chenda (with minimum 10 nos. troop) as per Kerala tradition.
- s. Providing name plates as required for the stage with suitable material.
- t. Arranging Thalapoli with atleast 12 nos. of hosters with polished braze plate (Thalam) and cut flowers (atleast 2 colours) to offer traditional welcome to VIPs.
- u. Providing and Exhibiting at indoor/outdoor digital printed cloth banners with size of 8' x 4' (50 nos.) including wooden frame etc.(matter will be given by Kannur Airport) at various locations .
- v. Providing and Exhibiting Outdoor LED Video wall of size 15'x10'- 5 nos. with high brightness for telecasting live programmes in various locations within the premises. Rate inclusive of raised platform of 5' height, Optical fiber cabling, Generator for power supply as per the instruction of Engineer-in-charge.
- w. Provision of washrooms including taps, basins and toilets for ladies.
- x. Provision of washrooms including taps, basins and urinals for gents.
- y. Provision of power unit like DG SETs (125KV-1, 82 KV-2 nos., & 125KV-1 nos. for Standby) including diesel, wiring, shed, power-room etc. all as directed by the Engineer-in-charge.
- z. Providing LED Video wall of Size 10' x 6' - 6 nos. with raised platform of 5' Height coverage of the function and ensuring the visibility of the proceedings to everybody

in the pandal etc. providing necessary coverage from sun rays and barricade for protection at different locations.

- aa. Provision of metal barricade where ever required with height of 4 feet to guide the movement of public and for necessary security for the VIP, as directed by the Engineer-in-charge.
- bb. Provision of placards of size 2'x1' for Entry and Exit, Press and Media ,VIPs and Invitees and car parking area etc., with hard board having neatly printed text, properly supported by balli/reepers as per the directions of Engineer-in-charge.
- cc. Provision of Kuthuvilakku, Oil, Wicks, Camphor, Candles, Match Box and Tray during the function at stage at the appropriate time as per the direction of Engineer-in-charge.
- dd. Arranging artists from Local Schools/Colleges for Invocation song in local language during the function at appropriate time as per the direction of Engineer-in-charge.
- ee. "Arranging of traditional folk art forms of Kerala fusion dance like Mohiniyattam, Kathakali, Theyyam, Oppana, Kolkali, Kalari, Margamkali etc for reception procession as directed by the Engineer-in-charge. Note: The number of people in each art form will be the following (1) Mohiniyattam - 6 nos, (2) Kathakali-4 Nos, (3) Theyyam-2 Nos, (4) Oppana-6 Nos, (5) Kolkali -6 Nos, (6) Kalari-6 Nos"
- ff. Providing WELCOME ARCH size of 7.0 m (approx) width and of 6.0 m (approx) height with steel frame ensuring structural stability withstanding heavy wind expected during monsoon, clad with elegant looking clothes, including provision of text, logos, pictures etc., on the same (text will be given by Kannur Airport) etc., as per the directions of engineer-in-charge at various location as per site condition.
- gg. Arrangement for Platform for the Press of size 8'x4' for media/video as per direction of Engineer in charge.
- hh. Arrangement of Cool air throw for stage by Tower AC of 5 ton for main stage as per direction of Engineer in charge (air throw to be adequately available at the middle of stage)
- ii. Arrangement of ceiling fans for the hanger at different location as per direction of Engineer in charge.

- jj. Arrangement of different colour flag poles in front entrance.
- kk. Chemical toilets for VIP's
- ll. Arrangement of VIP lounge 30'x20', with hanger, draping's, carpet, 2nos tower AC unit etc complete including 12 seats with sofa set.
- mm. Providing high tea in a packed envelope containing cashew nuts, badam(each 25 g),Choco and Butter cookies (1 each),Veg. Sandwich, OneVeg. Cutlet with sauce, tissue papers, including tea/coffee complete as required.
- nn. Providing suitable console comprising of preview monitor, Digital video recorder, Digital converter etc complete as required for integrating the input of 40 nos security cameras provided for covering the entire program as per the requirement of security department/police, including necessary stand/platform interconnecting the above complete as required.
- oo. Providing Arabian tents for distribution of water, for medical counter, wireless, Bomb squad etc as per the requirement.
- pp. Providing Green flag of size (3.5'x1.5')and suitable height flag tubular stem as required including stitching /fixing etc complete as required .
- qq. Providing and fixing 20 nos. bubble top dispenser along with 100nos. 20 litre canned drinking water.
- rr. Providing hot tea with milk, black tea, sugar and sugar free, coffee wth milk, black coffee, juice, tender coconut water for the VIPs on the Stage/VIP room as per requirement (250 nos of 150ml).
- ss. Supply of branded folders with Kannur Airport emblem and text along with note pad, pen etc. complete as required.
- tt. Supply of vehicle entry pass with Kannur Airport emblem, etc. in high GSM paper of A5 size(VVIP-200, VIP-1000, Guest - 750, Official-300)
- uu. Side wings made of high quality material printing with hanging arrangement etc. with approved script of size 2.5'x12'
- vv. Arrangement of Walky talkies for communication between Kannur Airport & Event Managers.

- ww. Arrangement for Platform for the Press of size 8'x4'-4 Nos for media/video .
- xx. Arranging Terminal Building illumination using Architectural Building light up for 2 days using Wahs Lights, HMI Lights, City Colour etc (timing 6 Pm to 12 Midnight) rate should be inclusive of generator and diesel as per direction of Engineer in Charge.
- yy. Stage front synthetic carpet 140 ' x 40 '
- zz. First-aid Counter - 2 No. - 12x12 sq ft size including all amenities
- aaa. Centralized Help Desk/Control Room - (approximate size 15 x10 sqft) with all amenities for Kannur Airport Officials
- bbb. Information /Reception Counters for public with all amenities
- ccc. Providing CCTV Cameras covering entire area and Round the clock monitoring and recordings of CCTV coverage.
- ddd. Arrangements for proper movement of people and vehicles in consultation/coordination with police authorities.
- eee. For enabling proper parking of vehicles, coordinate with police officials.
- fff. Put signages at all appropriate locations
- ggg. Coordinating with state Fire and Rescue Department and arranging Fire Brigade as required.
- hhh. Coordinate with major hospitals nearby to meet any eventualities if occur, and arrange ambulances and medical team as required.
- iii. Arrange private security personnel as required in consultation with Kerala Police and Kannur Airport.
- jjj. Implement Green Protocol in consultation with Suchitwa Mission, Govt of Kerala.
- kkk. Arrange volunteers from nearby colleges etc including NCC cadets in consultation with college authorities, police department and Kannur Airport.

- lll. Set up enclosures for different categories of guests – for example – shareholders, VIPs, media, Kannur Airport staff and family, evictees, airline representatives etc in consultation with Kannur Airport.
- mmm. VIP and Guest Management in consultation with/as required by Kannur Airport.
- nnn. Preparation of Invitation Cards and badges (for VIPs, officials, volunteers etc) in consultation with Kannur Airport.
- ooo. Dispatch of Invitation Cards as per the list approved by Kannur Airport, in time specified by Kannur Airport. Parking passes to be printed and area/code labelled in consultation with Kannur Airport/police authorities. Colour coded pass to be considered in consultation with Kannur Airport.

The following items are to be considered as Optional and the bidder should submit separate quote. Kannur International Airport will have the right to decide whether to go ahead with these items. However rate quoted for the below items (BOQ Sl No. 56, 56.1, 56.2, 56.3, 56.4 and 57) will not be considered to decide the lowest offer.

- (a.) Providing advertisement in respect of 'Inaugural Ceremony of Kannur International Airport Limited ' in the following News Channels using scrolling approved message as per the details given below during 3 days starting fromDecember 2018 toDecember 2018.
 - i. 'Asianet News', between 6pm – 9pm, Maximum 60 characters scrolling message.(6 Times in a day for 3 days).
 - ii. 'Asianet News', between 9 pm-11 pm, Maximum 2 templates scrolling message.(4 Times in a day for 3 days)
 - iii. For full day in 'Manorama News', between 7 am – 12 Mid night with Logo, having maximum 60 characters scrolling message.(40 Times in a day for 3 days)
 - iv. 'Kairali People' for 24 hrs ,3 strip scrolling message.(80 Times in a day for 3 days)
- (b.) "Providing CCTV advertisement in the following railway stations for a period ofDecember 2018 toDecember 2018 using animated visuals with audio.
 - (i) Kasargod
 - (ii) Payyannur

- (iii) Kannur
- (iv) Thalassery
- (v) Vadakkara
- (vi) Calicut
- vii) Kanjagad
- viii) Mahe

III. NOTICE INVITING e-TENDER

e-Tenders are invited by the Managing Director through e-Procurement (e-Tender), on behalf of the Kannur International Airport Limited, for inauguration of Kannur International Airport by engaging an event management company /agency.

| | | |
|---|---|---|
| Name of Work | Event Management for Inaugural Function of Kannur International Airport | |
| Tender Number | KIAL/CPE-IC/156/2018-19 | |
| Completion Period | The function is on 9 December 2018 and all arrangements should be in position latest by 12 pm on 8 December 2018. | |
| Earnest Money Deposit / Bid Security | Rs. 50,000/- (Rupees Fifty thousand only) to be submitted online. | |
| Cost of Tender Document | Rs. 2950/- inclusive of GST (to be submitted online) | |
| Document Download sale | Start Date : 12 October 2018 | End Date: 26 October 2018 upto 1700 hrs |
| Clarification | Start Date : 12 October 2018 | End Date: 16 October 2018 upto 1400 hrs |
| Bid Submission | Start Date : 12 October 2018 | End Date: 26 October 2018 upto 1700 hrs |
| Pre-Qualification & Technical Bid Opening Date & Time | 29 October 2018 At 11 30 hrs | |
| Financial Bid Opening Date | Will be notified after the Technical Bid opening Process | |
| Agencies/Companies/Firms who have executed similar nature of works at any of the Government of India organizations/ Central Gov. Departments/ State Gov. Departments/ PSU's during the past 7 years, and meeting the Eligibility criteria may submit their application forms online along with necessary supporting documents at https:// www.etenders.kerala.gov.in on or before 26 October 2018 , 1700Hrs. | | |

Eligibility Criteria:

Tenderer who have the following experience are eligible to participate in the tender:

| Sl No | Criteria | Documentary Proof to be submitted |
|-------|--|--|
| 1. | The bidder shall be i. An agency/Company/Firm that have executed similar nature of work and have been in the business of Event Management for at least last 5 years. | i. Brief profile of the Company: Scanned copies of Brochure etc / to be submitted duly signed and sealed. ii. Certificate of Incorporation. iii. Permanent Account Number (PAN) iv. GST Registration Number |
| 2. | The Companies/Agencies/Firms should have an average annual financial turnover of at least INR 13,88,559/- (Rupees Thirteen Lakhs Eighty Eight Thousand Five hundred and Fifty Nine only) during last 3 Financial Years (FY 2017-18, FY 2016-17 and FY 2015-16) during last three preceding Financial years | Audited Financial Statement (Balance sheet and Profit and Loss Account) for the previous three Financial Years i.e. (FY 2017-18, FY 2016-17 and FY 2015-16), duly certificate by the Chartered Accountant. |
| 3. | The Companies /Agencies/Firms should have managed and completed minimum two events attended by Union Ministers/Chief Minister etc. during the last five years. | Copies of work orders and Client completion certificate |
| 4. | The bidder should have satisfactorily completed similar jobs which meets the following eligibility criteria. i. The bidder should have satisfactorily completed one event with minimum amount of Rs 37,02,824 /- (Rupees Thirty Seven Lakhs Two Thousand Eight Hundred and Twenty Four only) OR Two events with minimum amount of Rs 27,77,118/-)(Rupees Twenty Seven Lakhs Seventy Seven Thousand One | i. Satisfactory completion certificate from client for organizing and completing events stating the cost and actual date of completion. ii. Work order/acceptance letter from client for organizing and completing events iii. Client list |

Kannur International Airport Limited

CIN: U63033KL2009SGC025103 Registered Office: "Parvathy", T.C.36/1, Chacka, NH Bypass, Thiruvananthapuram- 695 024. Phone: +91 471 2508668/70, Fax: +91 471 2508669
web:www.kannurairport.in Town Office: Town Office, Maruthai Road, Mattannur, Kannur- 670702, Ph: 0490 2474463 Fax: 0490 2474464

| | | |
|----|---|--|
| | <p>Hundred and Eighteen only) or three events with minimum amount in each event (i.e Rs 18,51,412/-) (Rupees Eighteen Lakhs Fifty One Thousand Four Hundred and Twelve only) in the last seven years ending 30 August 2018.</p> <p>Note:</p> <p>As similar job means organizing and completing events attended by Union Ministers/Chief Minister etc with any reputed organizations /Government of India organizations/ Central Gov. Departments/ State Gov. Departments/PSU's .</p> | |
| 5. | The bidder should not have been blacklisted either by Kannur Airport or any of the reputed organization in India/Govt. Organisations. | Self-declaration by the bidder in the letter head duly signed and sealed |

Necessary approval from the agencies concerned like KSEB, KWA, Police, PWD, Fire and Rescue etc. to be obtained by the bidder as required.

Tender documents can be downloaded and submitted on line through the e-Procurement portal through www.etenders.kerala.gov.in. as per the guidelines, Terms and conditions etc., stated in the Tender document.

Kannur International Airport Limited reserves the right to accept or reject any or all tenders without assigning any reason thereof.

MANAGING DIRECTOR

IV. “E-TENDERING GUIDELINES TO THE BIDDERS

I. E- Tendering Process:

- i. E-Tendering is carried out through e-procurement System of National Informatics Centre via the Kerala State IT Mission is an open e- tender process with Multi Currency option and consists of 3 Covers as follows :

Cover-1: Fee Paid Details: Compliance statement (Appendix I) duly filled confirming the online submission of the Tender Fee and Earnest Money Deposit (EMD)

Cover-2: Pre & Technical Bid: The Tenderer shall submit the Pre and Technical Bid- Qualification documents Compliance statement (Appendix II) duly filled in, along with the scanned copies of the documents.

Cover-3: Financial Bid: ** The Tenderer shall upload the duly filled Bill of Quantity in BOQ.xls file document.

**Note: The blank price bid (BOQ.xls file) should be downloaded and saved on bidder`s computer without changing file-name otherwise bid will not get uploaded. The bidder should fill in the details in the same file and upload the same to the website.

- ii. Fixed Price: Prices quoted by the Bidder shall be fixed during the bidder`s performance of the contract and not subject to variation on any account. A bid submitted with an adjustable / variable price quotation will be treated as non-responsive and rejected.
- iii. Bidders have to submit their documents pertaining to the Pre-Qualification Criteria / Technical Criteria and Financial Quote, strictly online, in the website www.etenders.kerala.gov.in. No manual submission is allowed and manual bids shall not be accepted and considered under any circumstances.
- iv. Submission of a Tender by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the eligibility criteria, scope and specifications of the works to be done, local conditions, local material rates and other factors bearing on the execution of the works.
- v. Notification of Award of contract will be made in writing to the successful Tenderer by the Accepting Authority or his representative. The contract will normally be awarded to the qualified and responsive Tenderer offering lowest evaluated bid in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any tender or to give any reason for his decision.
- vi. A responsive tenderer is one who submits priced tender and accepts all terms and conditions of the specifications and contract documents.
- vii. Pre & Technical Bid Qualification documents: The Pre-Bid & Technical Bid

Qualification documents of the bidders who have submitted the Tender Fee and Earnest Money Deposit online and also submitted unconditional acceptance letter in fee cover as per the tender conditions will only be opened and evaluated.

- viii. Pre Bid Meeting: The bidders may be called for a Pre-Bid meeting if required, prior to the bid opening
- ix. Financial Bid: Only the Financial Bid of the Bidders who have qualified in the Pre-Bid and Technical Bid as per the tender conditions and accepted by Kannur Airport will be opened on a later date, with prior notification.
- x. Publishing of Corrigendum: All corrigendum shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.

1. GUIDELINES TO BIDDERS :

- i. Tender documents can be down loaded from the Web site www.etenders.kerala.gov.in. The bids shall be submitted online through this portal.
- ii. Bidders (Including Foreign Nationals) should have a Class II or above Digital Signature (DSC) to be procured at their own cost from any Registration Authorities under the Certifying Agency in India (details available on www.cca.gov.in).The Office of Controller of Certifying Authorities (CCA), issues Certificate only to Certifying Authorities(CA).CA issue Digital Signature Certificate to end-user. Bidders can approach any one of the five CAs for getting Digital Signature Certificate. The website addresses are given below:
 - www.safescrypt.com
 - www.idrbtca.org.in
 - www.tcs-ca.tcs.co.in
 - www.ncodesolutions.com
 - www.e-Mudhra.com
- iii. Subsequently, bidders have to register (one time process) on the website www.etenders.kerala.gov.in. for participating in this tender. For any type of assistance, bidders may contact the e-procurement support desk of Kerala State IT Mission through email : etendershelp@kerala.gov.in with a copy to etenderenquiry@kannurairport.in

Telephone:0471-2577088 / 2577188 / 2577388

OR

- iv. The bidders shall submit their Technical bid and Financial bid online together on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD. Finally click on “Freeze bid” link /icon to complete the submission process (which is necessary for the successful submission)

Note: In order to avoid any system related or other complications during submission bids in the last moment, all bidders are advised to upload their bids/ relevant documents at least 3 hours before the bid submission cut off time. In this regard request for extension of time received through any mode of communication due to failure of submission during last minute will not be entertained .

For detailed instructions on bid submission process, please visit www.etenders.kerala.gov.in. and click “Bidders Manual Kit” link on the Home page.

3. TENDER DOCUMENT FEES AND EARNEST MONEY DEPOSIT (EMD)

The bidder shall pay, a tender document fees of Rs. 2950 /- (Two Thousand Nine Hundred and Fifty only) including GST and Earnest Money Deposit of Bid security of Rs. 50,000/- (Rupees Fifty Thousand only). The Bid security/EMD is required to protect the tenderer against risk of Bidder’s conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-payment facility provided by the e-procurement system:

i. STATE BANK OF INDIA (SBI) INTERNET BANKING :

If a bidder has a SBI internet banking account, then, during the online bid submission process, bidder shall select SBI option and then select Internet banking option. The e-procurement system will re-direct the bidder to SBI’s Internet banking page where he can enter his internet banking credentials and transfer the tender document fee and EMD amount.

ii. NATIONAL ELECTRONIC FUND TRANSFER (NEFT) / REAL TIME GROSS SETTLEMENT (RTGS) :

- a. If a bidder holds bank account in different bank, then, during the online bid submission process, bidder shall select NEFT / RTGS option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT / RTGS either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e-procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT / RTGS payment

otherwise payment would result in failure in e-procurement system.

- b. Bidders are advised to exercise NEFT mode of payment option at least 48 hours and RTGS payment at least 24 hours prior to the last date and time of bid submission to avoid any payment issues.
- c. The Bidder need to generate fresh NEFT / RTGS challan form for this tender for making the on line fee payment. Using Old challan forms pertaining to any of the earlier tenders / re-tenders for making the on line fee / EMD payment will not be accepted by the e-Procurement System and will result in rejection of bid.

NEFT / RTGS Payment Guidelines:

- i. Bidder should ensure that the tender document fees and EMD are remitted as one single transaction.
- ii. Bidder should ensure that the tender document fees and EMD are remitted only to the account number given in the remittance form provided by the e-procurement system for that particular tender.
- iii. Only NEFT / RTGS remittance are allowed. Bidder must ensure that the banker does NEFT / RTGS transaction only (for above 2 lakhs payments as per RBI guidelines). No other payments modes are accepted.
- iv. Bidder should ensure that the amount being remitted is exactly the same as shown in the remittance form.
- v. Bidders should ensure that the remittance confirmation (UTR number) received after NEFT / RTGS transfer should be updated as it is, in the e-procurement system for tracking the payment.
- vi. The remittance form provided by the e-procurement system shall be valid for that particular bidder and bid only and should not be re-used for any other tender or bid or by any other bidder.
- vii. Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The supplier / contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

4. CRITICAL DATES AND TIME:

| Sl No | Event | Date and Time | |
|-------|------------------------|------------------------------|---|
| 1. | Document Download sale | Start Date : 12 October 2018 | End Date: 26 October 2018 upto 1700 hrs |

Kannur International Airport Limited

| | | | |
|----|--|--|---|
| 2. | Clarification | Start Date : 12 October 2018 | End Date: 16 October 2018 upto 1400 hrs |
| 3. | Bid Submission | Start Date : 12 October 2018 | End Date: 26 October 2018 upto 1700 hrs |
| 4. | Pre- Qualification & Technical Bid Opening Date | 29 October 2018 At 11 30 hrs | |
| 5. | Financial Bid Opening Date | Will be notified after the Technical Bid opening Process | |

NOTE:

- i. Kannur Airport may at its discretion extend / change the schedule of any activity by intimating the bidders through a notification on the e-tender portal.
- ii. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.

5. CLARIFICATION ON TENDERS:

- a. All enquiries/clarifications in connection with this tender should be addressed to the Managing Director, through clarifications in the e-Procurement system (Tender management). The Clarifications / queries shall be replied through the Clarification system of e-tender portal <http://www.etenders.kerala.gov.in>. Any Queries/letters received other than through e-portal will not be accepted or replied.
- b. To assist in the examination, evaluation and comparison of Tenders, the Purchaser may, at its discretion, ask the Tenderer for a clarification. All responses to requests for clarification shall be through the e-Procurement System only.
- c. The tenderer, at its discretion, extend the deadline for the submission of Tender by amending the Tender Documents in accordance with Clause 4 of this, in which case all rights and obligations of the Purchaser and Tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

6. LATE TENDERS:

Any tender submitted by the Purchaser after the deadline for submission of Tenders will not be accepted in the e-Portal.

7. MODIFICATION AND WITHDRAWAL OF TENDERS:

- a. No Tender shall be modified subsequent to the deadline for submission of Tenders.
- b. No Tender shall be withdrawn in the interval between the deadline for submission of Tenders and the expiration of the period of Tender validity specified.
- c. If the tenderer modifies the tender condition at any stage even after submitting the unconditional acceptance letter then the bid submitted by the tenderer are liable to be rejected and the EMD shall be forfeited.

MANAGING DIRECTOR

V. GENERAL CONDITIONS OF CONTRACT (GCC)

1. Cost of Tendering:

The Tenderer shall bear all costs associated with the preparation and submitting the tender and the Purchaser shall in no case be responsible or liable for such costs.

2. Evaluation Process:

- i. Bid opening and finalization will be according to the terms and conditions of the tender.
- ii. Any effort by a bidder to influence the Client in the bid evaluation, bid comparison or Contract award decisions shall result in the rejection of their bid.
- iii. The Technical evaluation shall be done first following the criteria specified in the tender document and financial bid evaluation shall be done in respect of those who are qualified in technical bid evaluation.
- iv. Technical Evaluation
 - a. At the due date of opening of the technical bid, Fee cover (ie. Cover-1 containing Fee & EMD Submission Compliance will be opened first. In this the agency need to submit duly filled and signed Fee & EMD Submission Compliance as per Annexure-1 as per the format provided in the NIT.
 - b. The payment status against bidder in the e-portal shows 'success' , only if the bidder has remitted required tender fee and EMD as per tender document. Cover-1 content cannot be opened, if the payment status against bidder in the e-portal is showing "failure" during bid opening.
 - c. The contractor`s technical bid(Pre-Bid & Technical Bid Qualification documents submitted in Cover-2) will be opened and considered for technical evaluation, only if, the agency has submitted Fee & EMD Submission Compliance in the Fee cover (Cover-1).

- d. Those bidders who have submitted the fee, EMD & unconditional acceptance letter exactly as per the requirement will be admitted to technical bid opening stage(ie. opening of cover-2) by selecting the 'accept' option in the e-portal. Bidders not meeting the above will not be admitted to technical bid opening stage(opening of cover-2) and rejected by selecting 'Reject' option in the e-portal.
- e. All the bidders who have uploaded cover-2 details/documents will be admitted to technical bid evaluation stage in the e-portal followed by downloading technical bid document submitted by the bidders.
- f. Kannur Airport shall carry out the technical evaluation solely based on the uploaded certificates/documents in the eProcurement system by the bidder.
- g. The first part of technical evaluation is verifying the eligibility of the tenderer as per the eligibility criteria stated in page No 11-12 of NIT., Kannur Airport shall verify the correctness of certificates and document submitted to meet the eligibility criteria and specifically experience.
- h. In case during evaluation it is found that the Minimum Qualification Criteria is not met, the Bid submitted will be summarily rejected.
- i. The technical bid qualification document including but not limited to the technical and functional requirement of tender will be evaluated only if the tenderer meets all the eligibility criteria stated in page 11 to 12 of NIT.
- j. To assist in the examination, evaluation and comparison of Tenders, Kannur Airport may, at its discretion, ask the Tenderer for a clarification. All responses to requests for clarification shall be through the e-Procurement System and also within the specified time limit only.
- k. Kannur Airport's determination of bid's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence. A bid determined as nonresponsive will be rejected by Kannur Airport.
- l. The technical bid which meets all the terms and conditions of the tender will be accepted by selecting the 'accept' option and the bid not meeting the tender terms and conditions will be rejected by selecting

‘reject’ option, followed by uploading of technical evaluation report along with publishing of due date of Financial bid opening in the e-portal.

v. **Financial bid Evaluation.**

- a. The financial bids (Cover-3) of those bidders whose technical bid has been satisfactorily evaluated and found responsive, will only be opened subsequently after due notice through e-portal.
- b. At the due date of opening of the Financial bid the following preliminary evaluation is carried before admitting to Financial Evaluation.
 1. Name of the bidder: Only name of the bidder shall be entered in the corresponding cell namely ‘Bidder Name’. If any text/Remarks other than the name of the bidder is entered in this cell, the same will not be considered and will not have any meaning/value and the bid is liable to be rejected.
 2. Quoted Currency: The quoted rate for all the items shall be in in INR only.
 3. Lowest “LI” bid will be decided based on the comparison of financial bids of all valid bidders and comparative statement generated by the e-portal.

3. **Earnest Money Deposit:**

The agency shall deposit interest free Earnest Money Deposit (EMD): Rs 50,000./- (Rupees Fifty Thousand only) by way of Demand draft drawn in favour of “Kannur International Airport Limited ” payable at Thiruvananthapuram. The EMD will be forfeited in case of non-performance by the party at any stage of the tender process EMD is to be deposited with the technical bids.

4. **Security Deposit (SD):**

The selected party shall have to deposit 5% of the contract value as performance security deposit (interest free) to Kannur Airport by way of Demand Draft/Banker’s Cheque/Pay Order only. The EMD of Rs. 50,000/- deposited by the party shall be retained by Kannur Airport and converted into SD on acceptance of this order. The selected party shall deposit the additional amount (if any) to make it 5% of the total

Kannur International Airport Limited

value of the contract. The BG will be released alongwith SD after settlement of accounts.

5. Forfeiture of SD:

The SD shall be retained by Kannur Airport till all obligations under this contract are fulfilled by the party & the same shall be refunded within 30 days of full & final payment by Kannur Airport . However, the entire SD shall be forfeited in case of non performance or non-completion of work as per the terms and condition.

7. Validity of Rates:

The rates quoted by the selected party shall remain firm till the completion of work. No increase in rates for any reason whatsoever shall be entertained under any circumstances.

8. Right to Vary

Kannur Airport will make any variation of the form, quality or quantity of the works relating to any item of a component according to site conditions or any part thereof that may, in his opinion, be necessary and for that purpose, or if for any other reason it shall, in his opinion, be appropriate, he shall have the authority to instruct the Bidder to do and the Bidder shall do any of the following:

- a. Increase or decrease the quantity of any work included in the Contract.
- b. Omit any such work (but not if the omitted work is to be carried out by the Client or by another Bidder), before the end of stipulated time limit of the contract.
- c. Change the character or quality or kind of any such work.
- d. Change the levels, lines, position and dimensions of any part of the works,
- e. Execute additional work of any kind necessary for the completion of the works,
or
- f. Change any specified sequence or timing of execution/construction of any part of the works. No such variation shall in any way vitiate or invalidate the contract, provided that where the issue of an instruction to vary the works is necessitated by some default of or breach of contract by the Bidder or for which

he is responsible, any additional cost attributable to such default shall be borne by the Bidder.

- g. The payment to such variations, modifications and deletions shall be governed according to the payment modality as outlined in the mode of payment schedule as deemed decide by Kannur Airport .

9. Insurance

The bidder has to arrange insurance of the entire event which covers damage, and/or loss and/or injury suffered by the visitors and or any other person/s etc. Original premium receipt has to be submitted to Kannur Airport for reimbursement.

10. Settlement Of Disputes

Except where otherwise provided in the contract, all questions and disputes relating to the meaning of the specifications, design, drawings and instruction here-in before mentioned and as to the quality of workmanship or materials used on the work or as to any other question, claim, right, matter or things whatsoever, in any way arising out of or relating to the contract, , specifications, estimates, instructions, orders or these conditions or otherwise concerning the work or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

For any dispute arising out of this Contract/ agreement, only the Courts in Thiruvananthapuram/Kannur shall have jurisdiction to entertain such a dispute. Arbitration clause is not applicable.

II. Standards of ethics:

The Agency shall observe the highest standard of ethics during the selection and execution of such contracts. The Agency shall not resort to any kind of:

“corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution; and “fraudulent practice” means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract.

“Collusive practice” means a scheme or arrangement between two or more agencies, with or without the knowledge of the employer, designed to establish prices at artificial non-competitive levels.

“Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.

It is further mentioned that:-

- i. Kannur Airport will reject a proposal for award if it determines that the Event Management Agency recommended for award has engaged in corrupt or fraudulent activities in competing for the contract in question;
 - ii. Kannur Airport will declare an Agency ineligible, either indefinitely or for a stated period of time, if it at any time determines that the Agency has engaged in corrupt or fraudulent practices in competing for, or in executing, a contract;
12. Electricity & Water

The Bidder shall make his own arrangement of electrical power - water and any other services required by the Bidder for Execution of "Work".

13. Cleaning & Waste Management:

- i. The successful bidder has to keep the entire venue including Pavilions , VIP Lounges, Stage, Public seating areas/arrangements, VIP seating areas/arrangement, Pathways, Pavements, Refreshment stations, help desk, registration counters, first-aid counter, as well as any other areas within the venue properly cleaned all the time during the event including rehearsals.
- ii. The Agency has to deploy sufficient number of staff for regular emptying of all the garbage bins within the venue during the event. It shall be the responsibility of the Event Management Agency to keep the entire venue clean at all times

14. Liquidated Damages

In case, the installations are not completed within the period stipulated/extended for any reason thereon, liquidated damages shall be levied at Rs.2500/- per day.

15. Period of Completion

The period of completion for the work is 15 days (13 days for organising event management and 2 days for dismantling and removal of the materials from the site.), which shall be reckoned from the date of placement of work order. The date of inaugural function is on 9 December 2018.

On acceptance of the tender, the Bidder shall either himself remain available at site of work, or arrange the availability of an accredited representative, fully authorized in writing at the site of work to receive instructions of the authorized officials of Kannur Airport to ensure prompt compliance thereof.

16. Terms of Payment

The fees will be paid after the successful completion of the event and after the verification of the total quantum of work carried out by the agency. The payment would be made within 30 working days after submission of the bills. A brief report of the work carried out during the billing period should be submitted along with the bills. The final bill will be paid after submission of all the relevant documents, files, photographs, report and any other material in hard/electronic format

VI. SPECIAL TERMS AND CONDITIONS

- a. Kannur Airport will have right to drop the agency without assigning any reason whatsoever.
- b. The scope is likely increase or decrease, depending upon the requirements the Bidder shall accommodate all such changes without prejudice to the condition of this contract and within time frame. In case of increase or decrease in any item pertaining to stipulated scope of works to an extent of + or – 10%, no payments shall be made but if the variation is beyond that the quoted rates shall be pro rata increased or decreased taking into account the prevailing market rates and rate analysis.
- c. Cost of all the works necessary to carry out or successful organization of event including deploying necessary manpower, equipment, facilities, structures, services etc. but not exclusively mentioned in bills of quantity and specifications, shall have to be carried out by the Bidder and the cost of same deemed to be inclusive in the rate of items quoted by Bidder. No reimbursement or extra item in this regard shall be permitted.
- d. Bidder shall take necessary safety measures to work where required.

Tender Document Fee & EMD Submission: Compliance Statement

(This compliance statement duly filled, along with scanned copies of the documents to be submitted in Cover-I)

| Sl No: | Documents | "Yes" for Complied " No" for not complied |
|--------|--|---|
| 01 | Online submission of tender document fee: (Rs 2950 /-) | |
| 02 | Online submission of EMD (Earnest Money Deposit : (Rs 50,000 /-) | |

Authorized Signature:

Name of the Signatory:

Name & Address of the Bidder:

Official Seal &Date :

Kannur International Airport Limited

CIN: U63033KL2009SGC025103 Registered Office: "Parvathy", T.C.36/1, Chacka, NH Bypass,
Thiruvananthapuram- 695 024. Phone: +91 471 2508668/70, Fax: +91 471 2508669
web:www.kannurairport.in Town Office: Town Office, Maruthai Road, Mattannur, Kannur-
670702, Ph: 0490 2474463 Fax: 0490 2474464

Technical Compliance Statement

(This compliance statement duly filled, along with scanned copies of the documents to be submitted in Cover 2)

| Sl No. | List of Documents | “Yes” for Complied “No” for not complied |
|--------|---|--|
| 1 | Brief profile of the Company: Scanned copies of Brochure etc / to be submitted duly signed and sealed | |
| 2 | Certificate of Incorporation. | |
| 3 | Permanent Account Number (PAN) | |
| 4 | GST Registration Number | |
| 5 | Audited Financial Statement (Balance sheet and Profit and Loss Account) for the previous three Financial Years i.e. (FY 2017-18, FY 2016-17 and FY 2015-16), duly certificate by the Chartered Accountant. | |
| 6 | Copies of work orders and Client completion certificate | |
| 7 | Satisfactory completion certificate from client for organizing and completing events stating the cost and actual date of completion. | |
| 8 | Work order/acceptance letter from client for organizing and completing events | |
| 9 | Client list | |
| 10 | Self-declaration by the bidder in the letter head duly signed and sealed | |
| 11 | Unconditional Acceptance Letter as per Annexure I format | |

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| | | |
|----|---|--|
| 12 | Duly Signed and sealed copy of Tender documents | |
|----|---|--|

Authorized Signature:
Name of the Signatory:
Name & Address of the Bidder:
Official Seal & Date

UNCONDITIONAL ACCEPTANCE LETTER

(duly filled, scanned copy to be submitted in Cover-2)

To
The Managing Director,
Kannur International Airport Limited,
Mattannur, Kannur District
KERALA STATE – 670702

SUB:- Acceptance of Terms & Conditions of Tender

Name of Work: Event Management for Inaugural Function of Kannur International Airport
Tender No: KIAL / CPE-IC/156/2018-19

Dear Sir,

1. The tender document for the works mentioned above have been sold to me/us by Kannur Airport and I / we hereby certify that I / we have read the entire terms and conditions of the tender document available in the website www.etenders.kerala.gov.in, which shall form part of the contract agreement and I/ we shall abide by the conditions /clauses contained therein.
2. I / We hereby unconditionally accept the tender conditions of Kannur Airport's tender document in its entirety for the above works and in case we have put forth any conditions same may be treated as withdrawn.
3. After unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions (except unconditional rebate on price, if any). In case the provision of the tender is found violated after opening the tender submitted, I agree that the tender shall be liable to be rejected.
4. That, I have not paid and will not pay any bribe to any officer of Kannur Airport for awarding this contract at any stage during its execution or at the time of payment of bills. "That, if any officer of Kannur Airport asks for bribe/ gratification, I will immediately report it to the appropriate authority in Kannur Airport".

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670702, Ph: 0490 2474463 Fax: 0490 2474464

5. Conditions of contract for “Event Management for Inaugural Function of Kannur International Airport” have been read by me and same is acceptable unconditionally.

Yours faithfully,

Authorized Signature :

Name Of The Signatory :

Name & Address Of The Tenderer :

Official Seal & Date

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Bill of Quantity (To be submitted in Cover 3)

PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

| NUMBE R # | TEXT # | NUMBER # | TEXT # | NUMBER # | NUMBER # | TEXT # |
|--------------|---|----------|--------|------------|-----------------|-----------------------------|
| Sl. No. | Item Description | Quantity | Units | BASIC RATE | TOTAL AMOUNT | TOTAL AMOUNT In Words |
| 1 | 2 | 4 | 5 | 13 | 53 | 55 |
| 1.0 | Providing and fixing decorative hangar made up of iron poles and tin sheet roofing supported on steel frame (waterproof) with white cloth false ceiling. The hangar should have adequate structural strength and to withstand wind pressure any season having size of 500' x 140' approx (70000 sq-ft) plan area with minimum | 70000 | sqft | | 0.00 | INR Zero Only |

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| | | | | | | |
|-----|--|------|------|--|------|---------------|
| | height of 16 feet consisting necessary side covering, enclosers, red synthetic carpet for VIP path at function location. The rate is inclusive of all accessories like side covers, carpets, tools, fixing accessories, labour including any misc. items etc. complete as per the directions of Engineer-in-charge. | | | | | |
| 2.0 | Providing and fixing stage Platform of size 80' x 60' (4800 sq ft) with height of 4 to 5 feet. The stage to be made up of wooden platform with steel supporting structure including, necessary steps and one side ramp (24' x 8') with hand rail at both sides of stage, decorative ceiling, side and back covers to the stage, red carpet on platform and atleast 6 nos. teapoy with flower vase. The rate is including all stage arrangement, labour, tools and any misc items etc. complete as per the direction of Engineer-in-charge. The seating is to be done in double line with 25 nos in each line. The stage should be structurally sound and necessary approval from security agencies /PWD Department should be obtained before the function by the agency. | 4992 | sqft | | 0.00 | INR Zero Only |

Kannur International Airport Limited

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| 3.0 | Providing Maharaja chairs for VIPs and keeping in position at stage secured at their places with sufficient covering with suitable cloth all as per the direction of engineer-in-charge | 120 | nos | | 0.00 | INR Zero Only |
| 4.0 | Providing and keeping in position VIP chairs of plastic with cushion and tie back in the front row to be segregated and arranged accordingly | 600 | nos | | 0.00 | INR Zero Only |
| 5.0 | Providing and keeping in position plastic moulded chairs (with arm)of preferably same colour inside the pandal for officials,land owners etc. Area to be segregated and arranged accordingly | 1200 | nos | | 0.00 | INR Zero Only |
| 6.0 | Providing and keeping in position plastic moulded chairs (without arm)of preferably same colour inside the pandal for public. Area to be segregated and arranged accordingly | 15000 | nos | | 0.00 | INR Zero Only |
| 7.0 | Flower arrangements for the front line of the stage platform with natural flowers as per the directions of Engineer-in-charge | 80 | ft | | 0.00 | INR Zero Only |
| 8.0 | Provision of natural Bouquets for felicitation as per the directions of Engineer-in-charge | 50 | nos | | 0.00 | INR Zero Only |

Kannur International Airport Limited

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| 9.0 | Arranging program compere having knowledge in Malayalam,Hindi, English and Kannada etc.,including preparation of script approved by Kannur Airport and a rehearsal to be performed before the function as per the directions of Engineer-in-charge | 1 | no | | 0.00 | INR Zero Only |
| 10.0 | Providing light and high quality sound arrangement with 30,000 watts sound system including sound mixer, cordless mike(4 nos) podium mike (4 nos).stand mike (4 nos),lapel mike(2 nos),LED PAR- 36 nos for stage and dome ,PAR- 64 -30 nos for stage .Serial lights -1000 sets,metal halogen (100 nos) etc. as per the directions of Engineer-in-charge | 1 | job | | 0.00 | INR Zero Only |
| 11.0 | Providing and Fixing Unveiling plaque material(1no in 2 languages) (Malayalam & English) size 2.5ft x 4.5 ft.each made of brass, with cengraved words for the text and fixing the same on unveiling platfom of suitable size housing granite stones side by side. plaque decoration of unveling platfom with suitable cloth etc. as per the directions of Engineer-in-charge(Mounting shall be done with single stable wooden frame work with 1 foot (300 mm) pedestal at the bottom | 1 | job | | 0.00 | INR Zero Only |

Kannur International Airport Limited

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| | and drapery rod at the top for curtain movement. Curtain cloth shall be of velvet or silk satin in either Golden Yellow, Cherry Red or Navy Blue colour, It should be properly secured and hanged from drapery rod with arrangement for opening and closing manually with string or automatically by remote control, In case of remote control system, alternative mechanical arrangement is to be made as a stand by system) | | | | | |
| 12.0 | Providing and fixing back drop using curved P3.9 or P3 quality LED Video wall of size 80' x 13'- 1 Nos as backdrop and 20' x 13'- 2 Nos as Side wall in both sides (matter will be given by Kannur Airport) with Operators, Processors, Laptops and 4' height raised platform for backdrop and side walls as per the directions of Engineer-in-charge | 1560 | Sft | | 0.00 | INR Zero Only |
| 13.0 | Providing Badges of required size and shape with logo, lettering etc as per the direction of Engineer-in-charge | | | | | |
| 13.1 | i) High Quality for VVIP . | 300 | nos | | 0.00 | INR Zero Only |
| 13.2 | ii) Good quality for Officials . | 500 | nos | | 0.00 | INR Zero Only |

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| 13.3 | iii) Medium quality for Invitees / Volunteers . | 1000 | nos | | 0.00 | INR Zero Only |
| 14.0 | Providing mineral water 200 ml bottles for the Guests as per the directions of Engineer-in-charge | 1000 | nos | | 0.00 | INR Zero Only |
| 15.0 | Making video coverage using 6 number of HD cameras, minimum 3 hours (after necessary editing) and supplying soft copy in 10 nos DVD's as per the directions of Engineer-in-charge | 1 | job | | 0.00 | INR Zero Only |
| 16.0 | Making digital album and photographs in 10 nos DVD's using 4 Professional cameras with Skilled photographer for the function day as per the directions of Engineer-in-charge | 1 | job | | 0.00 | INR Zero Only |
| 17.0 | Providing & placing in position podium for addressing the gathering with front branding of Kannur Airport logo as per the directions of Engineer-in-charge | 2 | nos | | 0.00 | INR Zero Only |
| 18.0 | Arranging combu, vadya,Chenda (with minimum 10 nos troop) as per Kerala tradition and as per the directions of Engineer-in-charge | 3 | job | | 0.00 | INR Zero Only |
| 19.0 | Providing name plates as required for the stage with suitable material as per the directions of Engineer-in-charge | 120 | nos | | 0.00 | INR Zero Only |

Kannur International Airport Limited

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| 20.0 | Arranging Thalapoli with atleast 12 no.s of hosters with polished braze plate(Thalam) and cut flowers(atleast 2 colours) to offer traditional welcome to VIPs as directed by the Engineer-in-charge | 1 | job | | 0.00 | INR Zero Only |
| 21.0 | Providing and Exhibiting at indoor/outdoor digital printed cloth banners with size of 8' x 4' (50 nos) including wooden frame etc.(matter will be given by Kannur Airport) at various locations as per the directions of Engineer-in-charge. | 1600 | sq ft | | 0.00 | INR Zero Only |
| 22.0 | Providing and Exhibiting Outdoor LED Video wall of size 15' x 10' - 5 nos with high brightness for telecasting live programmes in various locations with in the premises. Rate inclusive of raised platform of 5' height , Optical fiber cabling, Generator for power supply as per the instruction of Engineer-in-charge. | 750 | sq ft | | 0.00 | INR Zero Only |
| 23.0 | Provision of washrooms including taps ,basins and toilets for ladies | 10 | set | | 0.00 | INR Zero Only |
| 24.0 | Provision of washrooms including taps ,basins and urinals for gents | 10 | set | | 0.00 | INR Zero Only |

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| 25.0 | Provision of power unit like DG SETs(125KV-1, 82 KV-2 Nos, & 125KV-1 Nos for Standby) including diesel, wiring,shed,power room etc. all as directed by the Engineer-in-charge for the entire as directed by the Engineer-in-charge | 1 | job | | 0.00 | INR Zero Only |
| 26.0 | Providing LED Videowall of Size 10' x 6' - 6 Nos with raised platform of 5' Height coverage of the function, and ensuring the visibility of the proceedings to every body in the pandal etc providing necessary coverage from sun rays and barricade for protection at different locations. | 6 | nos | | 0.00 | INR Zero Only |
| 27.0 | Provision of metal barricade where ever required with height of 4 feet to guide the movement of public and for necessary security for the VIP., as directed by the Engineer-in-charge | 500 | metre | | 0.00 | INR Zero Only |
| 28.0 | Provision of placards of size 2'x1' for Entry and Exit, Press and Media ,VIPs and Invitees and car parking area etc., with hard board having neatly printed text, properly supported by balli/reepers as per the directions of Engineer-in-charge. | 50 | each | | 0.00 | INR Zero Only |

Kannur International Airport Limited

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| 29.0 | Provision of Kuthuvilakku, Oil, Wicks, Camphor, Candles, Match Box and Tray during the function at stage at the appropriate time as per the direction of Engineer-in-charge. | 1 | job | | 0.00 | INR Zero Only |
| 30.0 | Arranging artists from Local Schools/Colleges for Invocation song in local language during the function at appropriate time as per the direction of Engineer-in-charge. | 1 | job | | 0.00 | INR Zero Only |
| 31.0 | Arranging of traditional folk art forms of Kerala fusion dance like Mohiniyattam, Kathakali, Theyyam, Oppana, Kolkali, Kalari, Margamkali etc for reception procession as directed by the Engineer-in-charge. Note: The number of people in each art form will be the following (1) Mohiniyattam - 6 nos, (2) Kathakali-4 Nos, (3) Theyyam- 2 Nos, (4) Oppana-6 Nos, (5) Kolkali 6 Nos, (6) Kalari-6 Nos | 1 | Job | | 0.00 | INR Zero Only |
| 32.0 | Providing WELCOME ARCH size of 7.0 m (approx) width and of 6.0 m (approx) height with steel frame ensuring structural stability withstanding heavy wind expected during monsoon, clad with elegant looking clothes, including provision of text, logos, pictures etc., on the | 8 | nos | | 0.00 | INR Zero Only |

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| | same(text will be given by Kannur Airport) etc., as per the directions of engineer-in-charge at various location as per site condition. | | | | | |
| 33.0 | Arrangement for Platform for the Press of size 8'x4' for media/video as per direction of Engineer in charge | 2 | job | | 0.00 | INR Zero Only |
| 34.0 | Arrangement of Cool air throw for stage by Tower AC of 5 ton for main stage as per direction of Engineer in charge (air throw to be adequately available at the middle of stage) | 10 | nos | | 0.00 | INR Zero Only |
| 35.0 | Arrangement of Ceiling fans for the hanger at different location as per direction of Engineer in charge | 75 | nos | | 0.00 | INR Zero Only |
| 36.0 | Arrangement of different color flag poles in front entrance | 75 | nos | | 0.00 | INR Zero Only |
| 37.0 | Chemical toilets for VIP's | 5 | nos | | 0.00 | INR Zero Only |
| 38.0 | Arrangement of VIP lounge 30'x20', with hanger, drapings,carpet, 2nos tower AC unit etc complete including 12 seats with sofa set. | 1 | job | | 0.00 | INR Zero Only |
| 39.0 | Providing high tea in a packed envelop containing cashew nuts,badam(each 25 g),Choco and Butter cookies (1 each),Veg. Sandwich,OneVeg. Cutlet | 1000 | nos | | 0.00 | INR Zero Only |

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|------|---|---|-----|--|------|---------------|
| | with sauce,tissue papers,including tea/coffee complete as required | | | | | |
| 40.0 | Providing suitable console comprising of preview monitor,Digital video recorder,Digital converter etc complete as required for integrating the input of 40 nos security cameras provided for covering the entire program as per the requirement of security department/police, including necessary stand/platform interconnecting the above complete as required. | 1 | Job | | 0.00 | INR Zero Only |
| 41.0 | Providing Arabian tents for distribution of water, for medical counter,wireless,Bomb squad etc as per the requirement. | 8 | nos | | 0.00 | INR Zero Only |
| 42.0 | Providing Green flag of size (3.5'x1.5')and suitable height flag tubular stem as required including stitching /fixing etc complete as required . | 1 | Job | | 0.00 | INR Zero Only |
| 43.0 | Providing and fixing 20 nos. bubble top dispenser along with 100nos. 20 litre canned drinking water. | 1 | Job | | 0.00 | INR Zero Only |
| 44.0 | Providing hot tes with milk,black tea,sugar and sugarfree,coffee with milk,black coffee,juice,tender coconut | 1 | Job | | 0.00 | INR Zero Only |

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| | water for the VIPs on the Stage/VIP room as per requirement(250 nos of 150ml). | | | | | |
| 45.0 | Supply of branded folders with Kannur Airport emblem and text along with note pad, pen etc. complete as required. | 100 | no | | 0.00 | INR Zero Only |
| 46.0 | Supply of vehicle entry pass with Kannur Airport emblem, etc. in high GSM paper of A5 size(VVIP-200, VIP-1000, Guest - 750, Official-300) | 2250 | no | | 0.00 | INR Zero Only |
| 47.0 | Side wings made of high quality material printing with hanging arrangement etc. with approved script of size 2.5'x12' | 60 | sqft | | 0.00 | INR Zero Only |
| 48.0 | Arrangement of Walky talkies for communication between Kannur Airport & Event Managers. | 20 | nos | | 0.00 | INR Zero Only |
| 49.0 | Arrangement for Platform for the Press of size 8'x4' -4 Nos for media/video as per direction of Engineer in charge | 4 | nos | | 0.00 | INR Zero Only |
| 50.0 | Arranging Terminal Building illumination using Architectual Building light up for 2 days using Wahs Lights, HMI Lights, City Colour etc (timing 6 Pm to 12 Midnight) rate should be inclusive of generator and diesel as per direction of Engineer in Charge. | 1 | Job | | 0.00 | INR Zero Only |
| 51.0 | Stage front synthetic carpet 140 ' x 40 ' | 5600 | sqft | | 0.00 | INR Zero Only |

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| 52.0 | First-aid Counter - 2 No. - 12x12 sq ft size including all amenities | 2 | lumpsum | | 0.00 | INR Zero Only |
| 53.0 | Centralized Help Desk/Control Room - (approx imate size 15 x10 sqft) with all amenities for Kannur Airport Officials | 1 | lumpsum | | 0.00 | INR Zero Only |
| 54.0 | Information /Reception Counters for public with all amenities - 4 nos | 4 | nos | | 0.00 | INR Zero Only |
| 55.0 | Providing CCTV Cameras covering entire area and Round the clock monitoring and recordings of CCTV coverage. | 40 | nos | | 0.00 | INR Zero Only |
| 56.0 | Providing advertisement in respect of 'Inaugural Ceremony of Kannur International Airport Limited ' in the following News Channels using scrolling approved message as per the details given below during 3 days starting fromDecember 2018 toDecember 2018 | | | | 0.00 | INR Zero Only |
| 56.1 | (i) 'Asianet News',between 6pm – 9pm,Maximum 60 characters scrolling message.(6 Times in a day for 3 days) | 18 | no | | 0.00 | INR Zero Only |
| 56.2 | (ii) 'Asianet News',between 9 pm-11 pm,Maximum 2 templates scrolling message.(4 Times in a day for 3 days) | | | | | |

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| 56.3 | (iii) For full day in 'Manorama News',between 7 am – 12 Mid night with Logo,having maximum 60 characters scrolling message.(40 Times in a day for 3 days) | | | | | |
| 56.4 | (iv) 'Kairali People' for 24 hrs ,3 strip scrolling message.(80 Times in a day for 3 days) | | | | | |
| 57 | Providing CCTV advertisment in the following railway stations for a period ofDecember 2018 toDecember 2018 using animated visuals with audio. (i) Kasargod (ii) Payyannur (iii) Kannur (iv)Thalassery (v) Vadakkara (vi)Calicut (vii) Kanjagad (viii) Mahe | | | | | |
| Total in Figures | | | | | | 0.00 INR Zero Only |
| Quoted Rate in Words | | INR Zero Only | | | | |

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